



# **Brady Industries**

**Janitorial Supplies, Equipment and  
Services**

**MESC Contract # 14A-BRADY-0530**

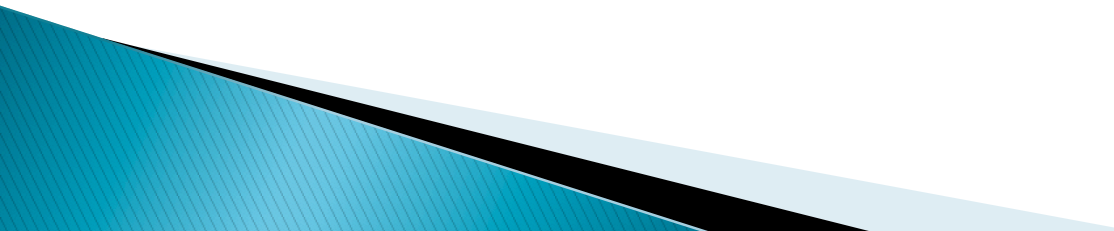
**MOHAVE**  
ARIZONA COOPERATIVE PURCHASING



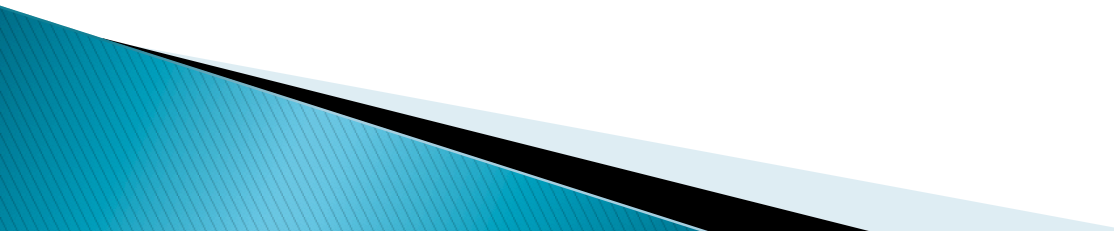
# General Information

- Member may obtain Mohave contract prices by using an online login or call direct to 480-222-6789.
- Include MESC Contract # 14A-BRADY-0530 on the purchase order.
- Orders may be mailed, faxed, emailed, placed online or hand delivered to the store
- Orders will be shipped to the specified location. Member may also pick up materials at Brady Industries located at 4422 S. 38<sup>th</sup> Place, Phoenix, AZ 85040
- Member will address order concerns (missing items, damaged items, returns, substitutions, etc.) directly with our Mohave Customer Service Specialist dedicated to this account.
- Member may use Pcards.
- Mohave's 1% admin fee is included in contract prices.
- Brady Industries will remit admin fees to Mohave.

# Ordering Overview (on-line)

- Member sets up an account with Brady Industries by phone 480-222-6789 or email [MoHave.Admin@bradyindustries.com](mailto:MoHave.Admin@bradyindustries.com)
  - Member logs in to vendor website.
  - Member determines the required products
  - Member obtains contract prices for quote, or places items in cart.
  - Member uses a Pcard, or prepares a purchase order for Brady Industries.
  - Brady Industries processes the Member order.
  - Member receives and verifies the order.
  - Brady Industries invoices the member.
  - Member pays Brady Industries.
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# Ordering Overview (in-store)

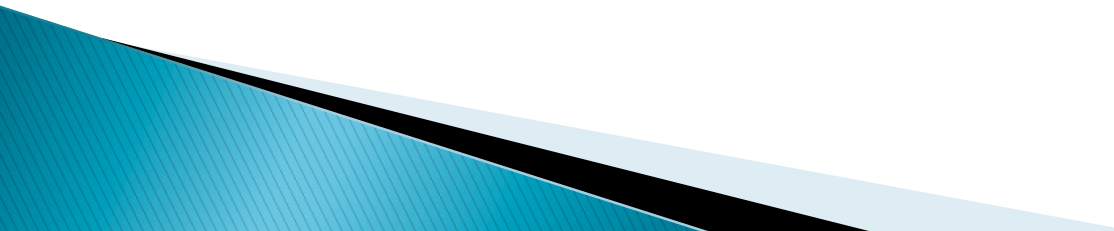
- Member sets up an account with Brady Industries.
  - Member goes to vendor store.
  - Member shops for products.
  - Member obtains contract prices for items.
  - Member uses a Pcard, or prepares a purchase order for Brady Industries
  - Brady Industries processes the Member order.
  - Brady Industries provides invoice, with contract pricing, for the member.
  - Member pays Brady Industries.
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# In-store purchase Locations

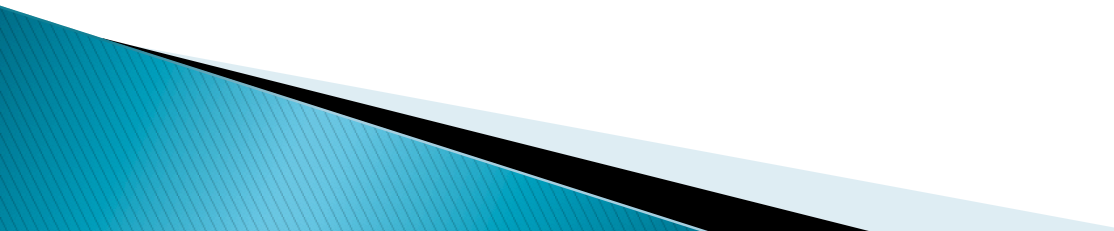
## Brady Industries Arizona Locations

Phoenix Metro Area  
4422 S. 38<sup>th</sup> Place  
Phoenix, AZ 85040

Tucson Area  
2425 N. Huachuca Dr.  
Tucson, AZ 85745



# Blanket Purchase Orders

- Members may use blanket purchase orders under the contract.
  - Each blanket purchase order should specify amount and location.
  - The period it can be used
  - The product or products to be purchased
  - Any excluded products or services
  - The maximum amount available to be spent
  - The authorized user or users
  - Members must monitor blanket purchase order expenditures to avoid exceeding the maximum purchase amount
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# Questions

- For Mohave questions, contact Nancy Colbaugh at (928) 718-3228
- Brady Industries questions, contact Mohave Customer Service Specialist at [Mohave.Admin@bradyindustries.com](mailto:Mohave.Admin@bradyindustries.com) or 480-222-6789