



Ordering Instructions

Computer Hardware, Peripherals, Software, A/V Equipment, Accessories and Service 15I-CDWG-1002

Introduction

CDW Government LLC (CDW•G) is focused on meeting the mission-critical technology needs of organizations – large and small. You get great personal service, plus wide product selection, expert knowledge and advice, quick shipping and continuing technical support.

Please email questions to or call one of the dedicated team members:

Adam Slater – Sr. Account Manager
CDW Government LLC
1850 E Northrop Blvd #200
Chandler, AZ 85286
Direct: 866-643-9339
Fax: 847-371-7318
Email: adamsla@cdwg.com

Russell Keene – Sales Manager
120 S Riverside Plaza, FL 7
Chicago, IL 60606
Direct: 866-339-5197
Fax: 312-705-9119
Email: russkee@cdwg.com



How to Use and Navigate the CDW•G Online Catalog Store

Below is a list of step by step instructions on how to access and navigate through the online store front, shop and select items to be added to a shopping cart to be ordered.

Placing an Order via Fax:

1. Logon to www.cdwg.com/Mohave2015. From here, if you have a personalized user name and password, you can click on the top right hand corner of the Web site on the “Log On” link or simply enter your information under the “Log On” section.

If you do not currently have a CDW•G personalized user name and password, please contact Adam Slater or Russ Keene to get this set up.



2. Once logged in, click on the product category section in the “CONTRACTS” section of the Mohave ESC Premium Page to begin your product search.

Hi, Log On 800-808-4239 Cart (0)




Search for...


CDW•G Mohave ESC Computer Peripherals Agreement
Welcome to the Mohave ESC / CDW-G Computer Peripherals Agreement #151-CDWG-1002 Web site.

CONTRACTS
Search within your contracts: Search

- Cables (17946)
- Collaboration & IP Telephony (4045)
- Computer Accessories (10702)
- Computers (10103)
- Data Storage Products (13660)
- Electronics (4643)
- Memory (2628)
- Monitors & Projectors (6605)
- Networking Products (18316)
- Office Equipment & Supplies (6978)
- Power, Cooling & Racks (10714)
- Printers, Scanners & Print Supplies (17334)
- Servers & Server Management (2980)
- Services (50737)
- Software (178593)

CONTACTS

 Adam Slater - In Executive Account Manager Phone: (866) 643-9339 Email	 Russell Keene - In Sales Manager Phone: (866) 339-5191 Email	 Mark Ellis - In Program Manager - Sales Phone: (877) 489-8641 Email
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3. Once you've found the product you want to buy, add selected line items to your cart. Once you are done adding items to your cart proceed to checkout.

The screenshot shows the CDW•G website interface. At the top, there is a search bar with the text "Search for...". Below the search bar, the breadcrumb navigation reads "Home > Monitors & Projectors > LCD / LED Monitors".

The main content area is titled "NARROW YOUR RESULTS" and shows search results for "Mohave ESC 151-CDWG-1002". The results are displayed in a grid format. Two products are visible:

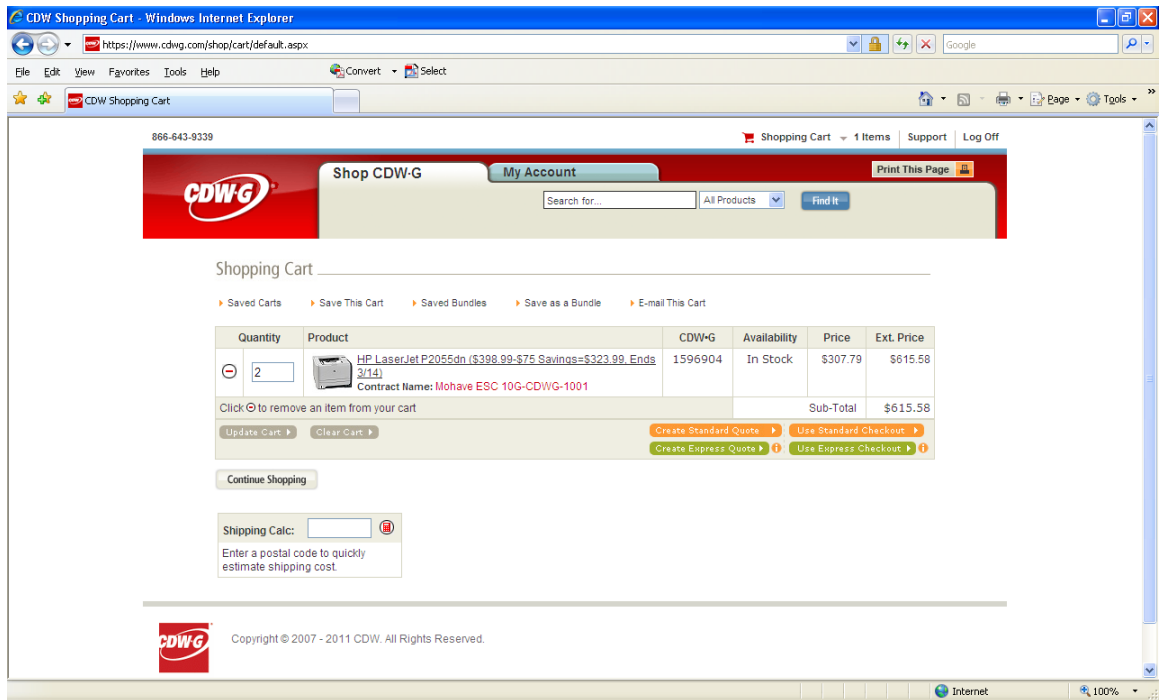
- HP EliteDisplay E201 - LED monitor - 20"**
Mfg #: C9V73AA#ABA-HCA | CDW #: 3012044
Availability: **In Stock**
Price: **\$255.85**
Specifications:
 - Screen Size: 20 in
 - Max Resolution: 1600 x 900
 - Refresh Rate: 50 - 76 Hz
 - Contrast Ratio: 1000:1
 - Aspect Ratio: 16:9

Ships today if ordered within 4 hrs 9 mins
- HP EliteDisplay E221 - LED monitor - 21.5"**
Mfg #: C9V76AA#ABA | CDW #: 2997067
Availability: **In Stock**
Price: **\$284.28**
Specifications:
 - Screen Size: 21.5 in
 - Max Resolution: 1920 x 1080
 - Refresh Rate: 50 - 76 Hz
 - Contrast Ratio: 1000:1
 - Aspect Ratio: 16:9

Ships today if ordered



- Once the cart is built you can put together a full quote that includes shipping method as well as shipping address by either choosing the “Create Standard Quote” or the “Create Express Quote” option. By choosing the “Create Standard Quote” option you choose your shipping address and shipping method (ground, express, etc). By choosing the “Create Express Quote” you can bypass choosing the shipping methods and address by setting up a default shipping options, which allows you to skip directly to the Confirm Quote. Once the quote is confirmed, you can print a copy of the quote and fax a copy of the quote as well as the purchase order to your dedicated Account Manager or one of the contacts above.



- Our catalog store front posted Mohave ESC prices are for a quantity of 1. For volume discounts on quotes, please contact your dedicated Account Manager or one of the contacts above.
- Address the orders to:
CDW Government LLC
120 S Riverside Plaza, Floor 7
Chicago, IL 60606
Attn: AZ SLED Sales Team
- All orders should state “As per Mohave ESC Contract 15I-CDWG-1002”
- Fax the completed order to your dedicated Account Manager or one of the contacts above.
 - Your order will be reviewed by the CDW-G sales team.
 - You will be contacted to make any necessary corrections.
 - Your order will be processed and all orders credit released and in stock will ship the same day as long as the order is processed by 4pm CT.
 - Your order will be archived for audit protection.



9. If you look for an item that is Excluded from this contract, i.e. Apple Notebooks, when you search for this product starting the search from the Contracts section at the dedicated Web site for Mohave ESC members, you will find that the items do not appear as an option. For example this search for any Apple Notebooks below, shows that there are none loaded to the contract price. (Note on the left hand section under Advanced search, there is no option for “Apple”)

Search Results Matches found across All Categories > Computers > Notebook Computers

Searching Within: Mohave ESC 10G-CDWG-1001

Showing 1 - 25 of 1596 Products Sort By: Best Match 1 2 3 4 5 ... 64 Next ▶

Compare	Product Detail	Availability	Contract Price
<input type="checkbox"/>	ASUS Eee PC 1001PX 6-cell ASUS Eee PC 1001PX Seashell - Atom N450 - RAM 1 GB - HDD 160 GB - GMA 3150 - WLAN - 802.11b/g/n - Windows 7 Starter - 10.1" Widescreen TFT 1024 x 600 (WSVGA) - camera - black MFG #: 1001PX-MU17-BK CDW #: 2036200 See All: Notebook Computers	In Stock	\$279.99 Add To Cart
<input type="checkbox"/>	Acer Aspire ONE D255E-13899 - Atom N455 1.66 GHz - 10.1" TFT 13899 - Atom N455 / 1.66 GHz - RAM 1 GB - HDD 250 GB - GMA 3150 - WLAN - 802.11b/g/n - Windows 7 Starter - 10.1" Widescreen LED backlight TFT 1024 x 600 (WSVGA) - camera - diamond black - Microsoft Office 2010 Preloaded MFG #: LU SEVOD.262 CDW #: 2262384 See All: Notebook Computers	Call	\$299.99 Add To Cart



Placing an order Online:

1. Logon to www.cdwg.com/Mohave2015. From here, if you have a personalized user name and password, you can click on the top right hand corner of the Web site on the “Log On” link or simply enter your information under the “Account Log On” section.

If you do not currently have a CDW•G personalized user name and password, please contact Adam Slater or Russ Keene to get this set up.

The screenshot shows a web browser window displaying the CDW•G website. The address bar shows the URL <https://www.cdwg.com/shop/custompage>. The page header includes the CDW•G logo, a search bar, and a shopping cart icon labeled 'Cart (0)'. The main content area features the CDW•G logo and the title 'Mohave ESC Computer Peripherals Agreement'. Below the title, there is a welcome message: 'Welcome to the Mohave ESC / CDW-G Computer Peripherals Agreement #151-CDWG-1002 Web site.' The page is divided into sections. The 'CONTRACTS' section includes a search bar and a list of product categories with their respective counts: Cables (17946), Collaboration & IP Telephony (4045), Computer Accessories (10702), Computers (10103), Data Storage Products (13660), Electronics (4643), Memory (2628), Monitors & Projectors (6605), Networking Products (18316), Office Equipment & Supplies (6978), Power, Cooling & Racks (10714), Printers, Scanners & Print Supplies (17334), Servers & Server Management (2980), Services (50737), and Software (178593). The 'CONTACTS' section features three contact cards, each with a photo, name, title, phone number, and email link. The contacts are Adam Slater - In Executive Account Manager (Phone: (866) 643-9339), Russell Keene - In Sales Manager (Phone: (866) 339-5191), and Mark Ellis - In Program Manager - Sales (Phone: (877) 489-8641). The footer of the page includes the CDW•G logo and the copyright notice: 'Copyright © 2007 - 2012 CDW. All Rights Reserved.'



2. Once logged in, click on the product category section in the “CONTRACTS” section of the Mohave ESC Premium Page to begin your product search.

Hi, Log On 800-808-4239 Cart (0)




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CDW•G Mohave ESC Computer Peripherals Agreement
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- Memory (2628)
- Monitors & Projectors (6605)
- Networking Products (18316)
- Office Equipment & Supplies (6978)
- Power, Cooling & Racks (10714)
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- Once you've found the product you want to buy, add selected line items to your cart. Once you are done adding items to your cart proceed to checkout.

Search for...

Home > Monitors & Projectors > LCD / LED Monitors

NARROW YOUR RESULTS

Searching Within: Mohave ESC 151-CDWG-1002 [Expand search results to All CDW-G Products](#) [Log On](#) [View your pricing](#)

1 - 25 of 688 **View: 25 | 50 | 75** 1 2 3 4 5 ... 28 **NEXT >**

Filter Mode: Guided Advanced

Brand

- HP Inc (126)
- Acer America (83)
- Asus (67)
- Samsung (65)
- ViewSonic (60)

[\[*\]View More Options](#)

Screen Size

- Less than 17" (27)
- 17" - 18.9" (32)
- 19" - 21.9" (144)
- 22" - 23.9" (121)
- 24" or More (231)

[\[*\]View More Options](#)

Max Resolution

- 1024 x 600 (1)
- 1024 x 768 (14)
- 1280 x 1024 (58)
- 1280 x 800 (1)
- 1366 x 768 (12)

[\[*\]View More Options](#)

Refresh Rate

- 122 Hz (1)
- 23 - 132 Hz (1)
- 23 - 90 Hz (1)

HP EliteDisplay E201 - LED monitor - 20"
Mfg = C9V73AA#ABA-HCA | CDW = 3012044
Availability: **In Stock**
\$255.85
Mohave ESC 151-CDWG-1002
1 **Add To Cart**
Ships today if ordered within 4 hrs 9 mins

HP EliteDisplay E221 - LED monitor - 21.5"
Mfg = C9V76AA#ABA | CDW = 2997067
Availability: **In Stock**
\$284.28
Mohave ESC 151-CDWG-1002
1 **Add To Cart**
Ships today if ordered

CDW CDW-G CDW Canada Your Account Manager: Adam Slater Shopping Cart 1 Items Support Log Off

Shop CDW-G **My Account** [Print This Page](#)

Search for... All Products [Find It](#) [Browse All Categories](#)

Products Services Solutions Center What CDW Offers

Shopping Cart

[Saved Carts](#) [Save This Cart](#) [Saved Bundles](#) [Save as a Bundle](#) [E-mail This Cart](#)

Quantity	Product	CDW-G	Availability	Price	Ext. Price	
1	HP LaserJet P2055dn (\$398.99-\$75 Savings=\$323.99 ends 11/14) Contract Name: Mohave ESC 10G-CDWG-1001	1596904	In Stock	\$307.79	\$307.79	
Click to remove an item from your cart					Sub-Total	\$307.79

[Update Cart](#) [Clear Cart](#)
[Create Standard Quote](#) [Use Standard Checkout](#)
[Create Express Quote](#) [Use Express Checkout](#)

Continue Shopping

Shipping Calc:

Enter a postal code to quickly estimate shipping cost.

QuickCart:

Enter a CDW-G part number to quickly add it to your cart.

Product ID:
 CDW Part: XXXXXXXX
 Mfg. Part: XXXXXXXX
 UNSPSC: XXXXXXXX

Company Information Who We Are Locations Careers	My Account Log On Create an Account Quick Order Status	Shop Brands Product Finders Best Deals	Support General Sales Customer Relations Technical Support	News News Releases Features Awards
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Done Internet 100%



4. At this point, you can proceed to checking out. You will be asked to provide a Shipping Address as well as Contact information. During the shipping address entry you can also specify a name for this address for future use. The Contact listed will be sent a duplicate of the order that is being placed.

Checkout

1 Shipping Address 2 Shipping Method 3 Billing and Payment 4 Review and Place Order

[Continue](#)

Shipping Address

Set as Default

New Shipping Address

* Required Information

Company

Address 1 *

Address 2

City *

State/Province * ZIP/Postal Code * -

Save new shipping address to My Account as:

As an Administrator, you can save this address:

For Personal Use - available only to you

Recipient Contact Information

To facilitate accurate delivery, please provide the information below. The recipient will be sent a duplicate order confirmation via e-mail.


Name/Attention	Phone Number	Extension
<input type="text"/>	888 - 888 - 8888	<input type="text"/>

E-mail Address

Need Help?

Contact your account manager, account team member or chat with a specialist.

Adam Stater is: IN

 P: 888-843-8338
F: 847-371-7318
E: adamsla@cdw.com

Account Team

Chat with a Support Specialist
Monday-Friday: 7am-6pm CT

[Continue](#)

Done Internet 100%

5. Orders must be placed on the members parent account, to find out this account number, please contact your dedicated Account Manager



- When finishing the order, make sure to choose shipping, to get free shipping you must choose the option that is \$0.00, if you choose any other method, you will be charged freight. Since this is a free shipping contract for the lowest ground option, the system should automatically choose the \$0.00 shipping option for you

The screenshot shows the CDW-G checkout process. At the top, there's a navigation bar with the CDW-G logo, 'Shop CDW-G', and 'My Account' tabs. A search bar and a 'Find It!' button are also present. Below this is a progress indicator for the checkout steps: 1. Shipping Address, 2. Shipping Method (current step), 3. Billing and Payment, and 4. Review and Place Order. A 'Continue' button is located to the right of the progress indicator.

The main content area is titled 'Shipping Method' and includes a 'Set as Default' checkbox. Below this, a note states: 'Shipping costs have been adjusted to reflect rates for the selected contracts.' There are two sections for shipping options:

- Use CDW-Negotiated Shipping Rates:** A table with columns for Delivery Type, Estimated Delivery, and Cost. The first row, 'FedEx Ground', is selected and shows a cost of \$0.00 with 'FREE SHIPPING' next to it.
- Bill to Your Organization's Shipping Account:** A section with a dropdown menu for 'Select Delivery Type' and an input field for 'Account Number'.

At the bottom of the shipping options, there is a note: 'Items will be shipped as they become available unless you check the box below.' Below this note is a checkbox labeled 'Ship entire order at once. Do not ship until all items are in stock.' which is currently unchecked.

On the right side of the page, there is a 'Need Help?' section with contact information for Adam Slater, including phone numbers (866-643-9339, 847-371-7318) and an email address (adamslater@cdw.com). It also mentions 'Account Team' and 'Chat with a Support Specialist' with operating hours (Monday-Friday: 7am-6pm CT).

The browser's address bar at the bottom shows 'Done' and 'Internet' with a 100% zoom level.



- Next you will choose your billing/payment options. If choosing Net Terms, a Purchase Order is required. You will be required to put a Purchase Order # in the area highlighted in yellow as shown below.

The screenshot shows the CDW•G checkout process. At the top, there is a navigation bar with the CDW•G logo, "Shop CDW•G", "My Account", a search bar, and links for "Shopping Cart", "1 Items", "Support", and "Log Off". Below this is a progress indicator for the checkout steps: 1. Shipping Address, 2. Shipping Method, 3. Billing and Payment (highlighted in yellow), and 4. Review and Place Order. A "Continue" button is visible next to the progress indicator.

The main content area is divided into three sections:

- Billing Address:** Includes a "Set as Default" checkbox and a "Continue" button. Below the heading, it says "To select a billing address in a different state/province, select the state/province, then select the address." The "State" dropdown is set to "AZ", and the address dropdown shows "David Sullivan, Attn: Mohave Educational Services (# 8219481) - 625 E Beale St, Kingman, AZ". A link for "Submit a Billing Address Change Request" is also present.
- Payment Method:** Includes a "Set as Default" checkbox. The "Net Terms" option is selected. Below it, it states: "If you are paying via Net Terms, a purchase order is required. Information provided will display online and on printed invoices." The "Credit Card" option is also visible. There are checkboxes for "Save new payment method to My Account as:" and "As an Administrator, you can save this payment method:" with sub-options for "For Personal Use" and "I would like to phone in my payment information."
- Purchasing Reference:** Includes input fields for "P.O. Number/Description", "Customer Notes", and "Cost Center Code". A note below states: "Comments will appear on invoice(s) for your reference only and will not be read by your account manager. CDW is not responsible for comments entered in this field."

On the right side, there is a "Need Help?" section with contact information for Adam Stater (OUT), including phone numbers (866.643.9339, 847.371.7318) and email (adamsia@cdw.com). It also lists "Account Team" and "Chat with a Support Specialist" with hours: Monday-Friday 7am-6pm CT.

The browser address bar shows "payment.aspx" and the taskbar shows "Internet" and "100%" zoom.



- One last screen provides you the option to review the order prior to submission to confirm you have entered everything correctly. In the shipping method box, you can check off to have everything ship at once. Doing this means if you have an order for multiple items, the order will not ship until everything is in stock.

866-643-9338 Shopping Cart 1 Items Support Log Off

Shop CDW-G My Account Print This Page

Search for... All Products Find It

Checkout 1 Shipping Address 2 Shipping Method 3 Billing and Payment 4 Review and Place Order

Review and Place Order

Please review this order for accuracy. You are one click away from completing your order!

Shipping Address	Shipping Method	Billing Address	Payment Method
Attn To: Mohave Purchaser 625 E BEALE ST KINGMAN, AZ - 86401	<input checked="" type="checkbox"/> Ship entire order at once Carrier FedEx Ground	Attn To: Mohave Educational Services 625 E Beale St Kingman, AZ - 86401-5920	Net Terms You have selected the Net Terms payment option. If you have not been approved for Verbal P.O, you must fax a corresponding purchase order to your account manager at 847.371.7318 for your order to be processed.

Purchasing Reference

P.O. Number/Description* 1111111111 Customer Notes

Cost Center Code

Comments will appear on invoice(s) for your reference only and will not be read by your account manager. CDW is not responsible for comments entered in this field.

Required Information

Product	CDW Part #	Availability	Qty	Unit Price	Extended Price
HP LaserJet P2055dn (\$398.99-\$75 Savings=\$323.99, ends 11/14)	1596904	In Stock	2	\$307.79	\$615.58
Sub-total					\$615.58

Edit Order

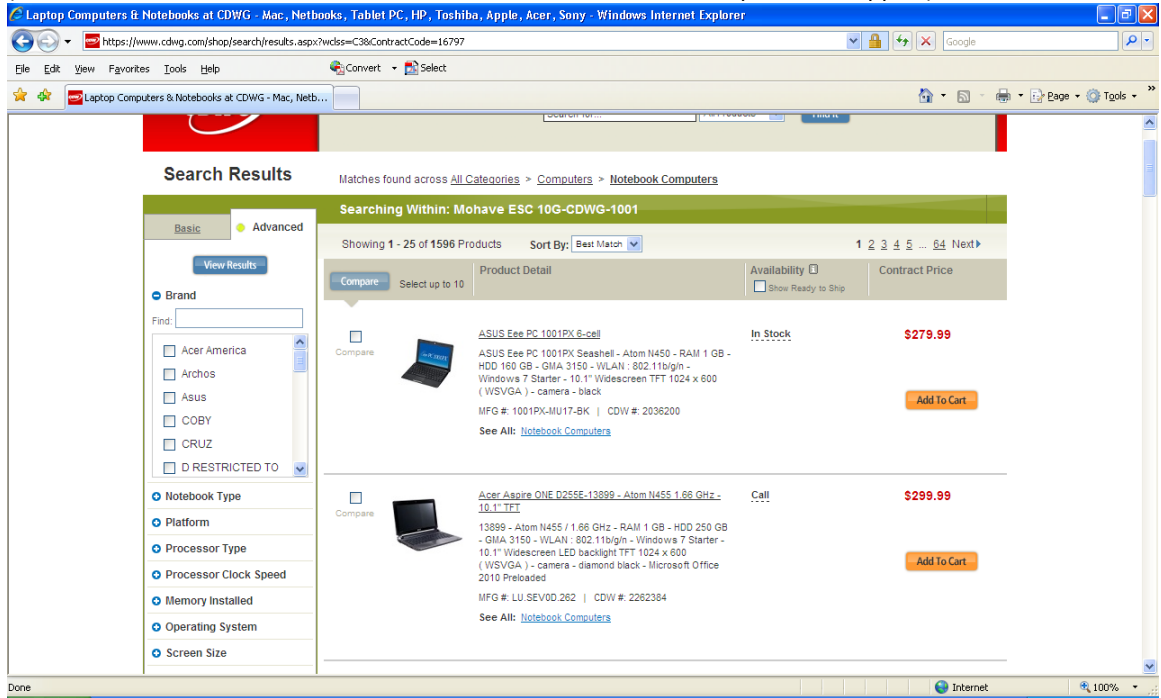
Done Internet 100%

Need Help?
Contact your account manager, account team member or chat with a specialist!
Adam Stater is: **OUT**
P: 866.643.9338
F: 847.371.7318
E: adamstater@cdw.com
Account Team
Chat with a Support Specialist
Monday-Friday: 7am-6pm CT

- Place order online and it will be routed to your Account Manager.
- If you chose to use Net Terms for your purchase, once the order is placed, please fax a copy of the Purchase Order to your Account Manager to complete the ordering process.



11. If you look for an item that is Excluded from this contract, i.e. Apple Notebooks, when you search for this product starting the search from the Contracts section at the dedicated Web site for Mohave ESC members, you will find that the items do not appear as an option. For example this search for any Apple Notebooks below, shows that there are none loaded to the contract price. (Note on the left hand section under Advanced search, there is no option for "Apple")



Blanket Purchase Orders

If a Mohave member would like to use a Blanket Purchase Order, it will be the Members responsibility to monitor and update the PO as necessary.