



Mackin Educational Resources

**Library Books, Books, eReaders, Periodicals, Database Subscriptions,
and Related Materials – Direct Online Order – Direct Online Order**

24P-MER-0520

Mohave Educational Services Cooperative Inc.

211 n 7th Street, Kingman, AZ 86401

(928) 753-6945

www.mesc.org

Rev 10/22/2024 MRN

General Information



- ✓ Member may obtain Mohave contract prices by referencing MESC Contract 24P-MER-0520 and requesting to see contract pricing per Mackin's Online Management system
- ✓ Include MESC Contract 24P-MER-0520 on the purchase order.
- ✓ Orders may be placed online at www.mackin.com or emailed to orders@mackin.com. You can also call Customer Service at 800-245-9540 for assistance.
- ✓ Orders will be shipped to the specified location.
- ✓ Member will address order concerns (missing items, damaged items, returns, substitutions, etc.) directly with your Customer Service representative. Contact at 800-245-9540, email customerservice@mackin.com, or Livechat on Mackin.com.
- ✓ Member may use Pcards.
- ✓ Mohave's 1% admin fee is included in contract prices.
- ✓ Mackin Educational Resources will remit admin fees to Mohave.

Ordering Overview (Direct On-Line Order)

- ✓ Member logs on to Mackin Educational Resources' direct order website using the username and password for the Mohave contract. Member sends purchase order and copy of the detailed quote to Mackin Educational Resources:
 - Member creates purchase order for products and/or services.
 - Include MESC Contract # 24P-MER-0520 on the purchase order.
 - Member submits purchase order via email or fax.
- ✓ Member creates order or on-line quote for products.
- ✓ Orders will be shipped to the specified location. If special shipping instructions (in-store pick-up, etc) are required please partner with your local store to determine what, if anything, can be done.
- ✓ Member will address order concerns (missing items, damaged items, returns, substitutions, etc.) directly with the main member contact or salesperson.
- ✓ Member may use Pcard/credit card.



Blanket Purchase Orders



- ✓ Members may use blanket purchase orders under the contract.
- ✓ Each blanket purchase order should specify...
 - The period it can be used
 - The product or products to be purchased
 - Any excluded products or services
 - The maximum amount available to be spent
 - The authorized user or users
- ✓ Members must monitor blanket purchase order expenditures to avoid exceeding the maximum purchase amount.

Questions

- ✓ For Mohave questions, contact Melissa Jimenez at melissa@mesc.org or (520) 888-9357
- ✓ For Mackin questions, please contact Mackin Customer Services at 800-245-9540, email customerservice@mackin.com, or Livechat on Mackin.com





Discover Your Educational Resources at [Mackin.com](https://www.mackin.com)

Mackin Educational Resources offers a diverse array of educational resources, from books to makerspace products, through our comprehensive and continuously updated **online catalog** at www.mackin.com. Explore our vast collection to enrich your students' learning experience.

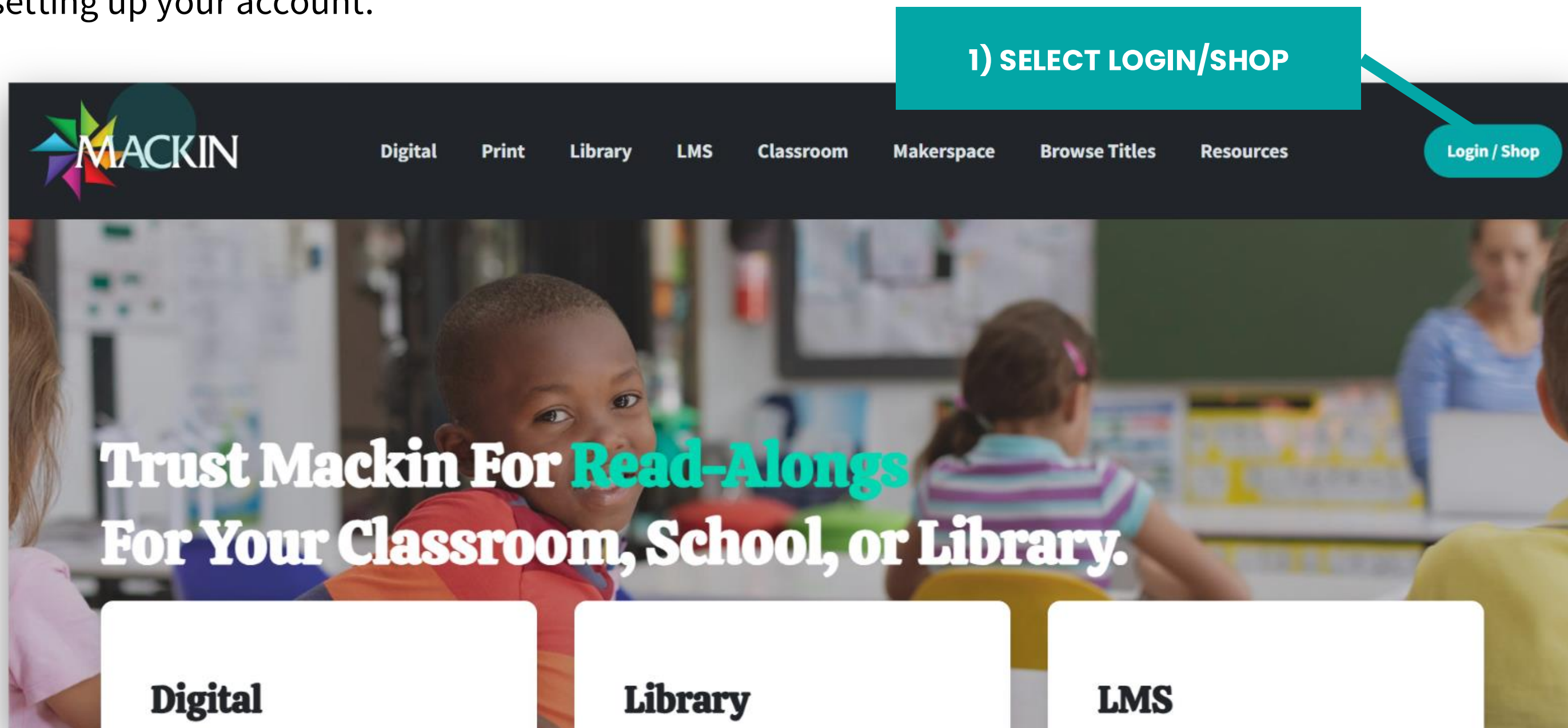


NOTE: Pricing within Mackin.com reflects standard pricing and does not reflect the discount offered. A quote is needed to see discounted pricing offered in the bid. Mackin can set up an OMS (Order Management System) where you will be able to see your discounted pricing online, if desired. Please reference Mohave Contract 24P-MER-0520 to see contract pricing.

Mackin.com User Guide

Visit Mackin.com

Start by navigating to our website at www.mackin.com. This is where you will find all the resources, tools, and services that Mackin has to offer. Once you're on the homepage, you'll be able to access the account creation page and begin the process of setting up your account.



Mackin.com User Guide

Create an Account

Once on the Mackin homepage, look for the ‘Shop’ or ‘Login’ button. This will typically be located at the top-right corner of the page. Click on this button to begin the account creation process.



Complete the required fields, in red. Enter your email and create a secure password. Your email will be used to log in to your account, and your password should be something unique and strong to protect your account.

Please Note: Passwords must be between 6 and 50 characters in length, case sensitive, and special characters are allowed.

3) ENTER ACCOUNT DETAILS

Create Account

Welcome to the industry's largest online age-appropriate K-12 database. Before beginning your search, please complete the form below. When you log in on future visits you will be asked to type the email address and password you fill in below.

Email

Password ⓘ

Verify Password

Security Question

Review our Terms & Conditions and click the checkbox to accept them. Then, click Create.

4) REVIEW TERMS & CONDITIONS

☐ **By checking this box you agree to our Terms & Conditions**

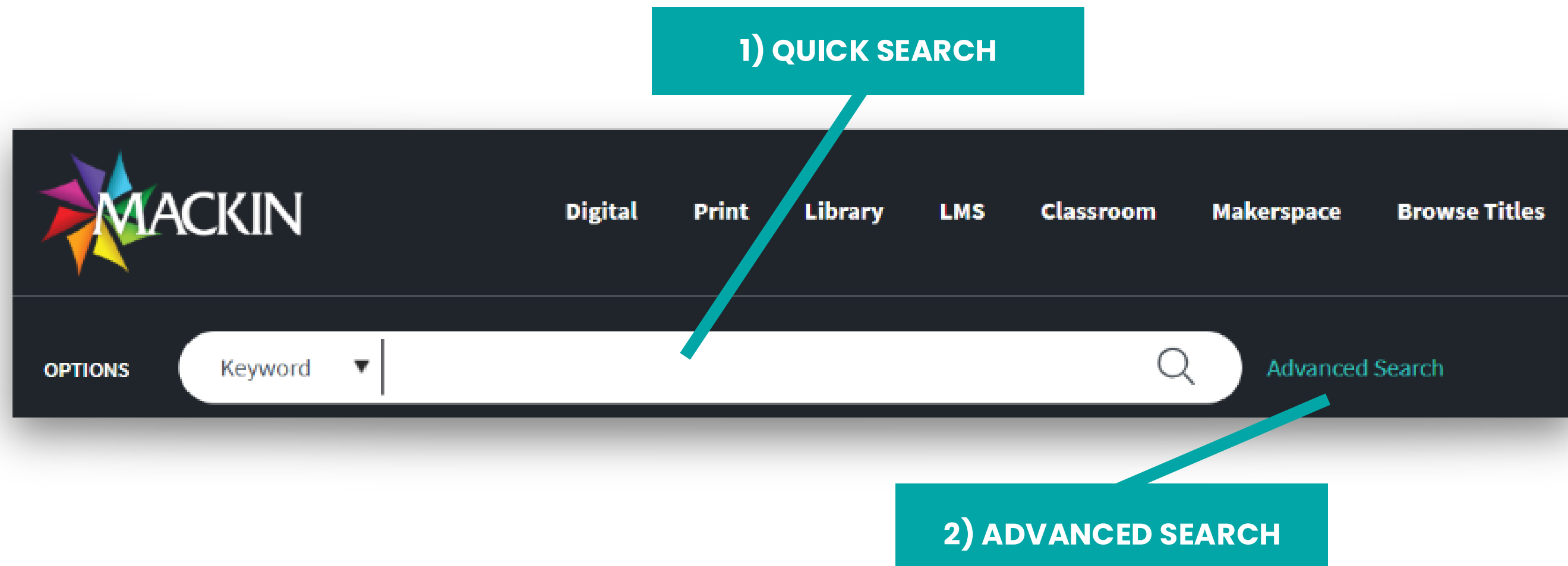
Create

5) CLICK "CREATE"

Search and Discover

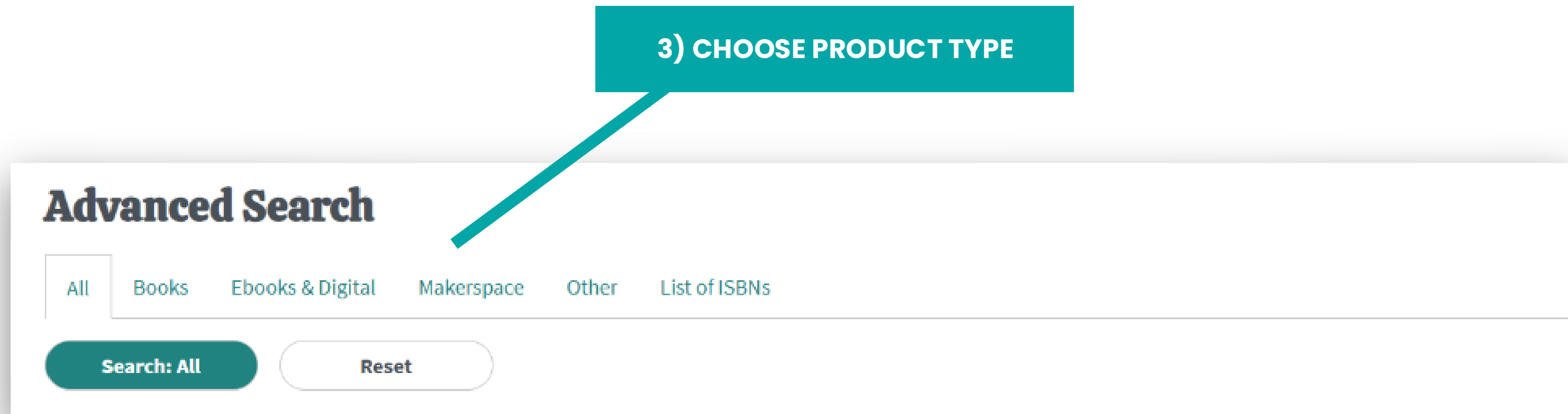
Mackin.com is a formidable and intuitive resource where users can create and manage lists, browse lists created by Mackin's team of highly skilled professional librarians, request custom lists, manage processing and cataloging specifications, place orders, track orders, download MARC records and invoices, and so much more.

There are numerous ways to search and filter on Mackin.com - users can utilize the **Quick Search**, located at the top of every page in our catalog - or utilize our **Advanced Search** for detailed information.



Search and Discover

On the **Advanced Search**, users can search by keyword, title, author, ISBN, set/series, subject, publisher, format (including print bindings and eBook licenses), Dewey, date of publish, pages, language (including dozens of language options), interest level, reading program (including Accelerated Reader, Lexile, Reading Counts, and Fountas & Pinnell), review sources, and more! The search engine also allows for further filtering after your initial search, so that users can drill down to the exact product they are looking for!



Advanced Search

AllBooksEbooks & DigitalMakerspaceOtherList of ISBNs

Search: All

Reset

The Basics

☐ On Sale

☐ Previewable

Keywords

Publisher

Genre

Choose...

☐ FREE Teaching Resources

Title Contains

Series Title

Publication Year through

☐ ★ Best of Mackin

Author

Subject

Grade / Interest Level

All Interest Levels

Additional Information

Languages

English

Spanish

French

Afar

To select multiple items or deselect items, use the CMD (Mac) or CTRL (PC) key

Dewey & Classifications

Dewey Range through

Classifications (No selection specifies all Classifications)

☐ Non-Fiction

☐ Reference

☐ Collective Biography

☐ Easy

☐ Fiction

☐ Professional

☐ Individual Biography

☐ Graphic Novel

☐ Story Collection

☐ Biography

Reviews & Awards

Reviews & Awards

Alan Journal

ALA Notable

AudioFile

Boston Book Review

To select multiple items or deselect items, use the CMD (Mac) or CTRL (PC) key

Number of Reviews

☐ Common Sense Media ⓘ

Search: All

Reset