

# Safari Micro, Inc.

Online Source for Computer Hardware, (including recertified and refurbished), Peripherals, Software, A/V Equipment, Accessories and Service 20F-SMI-1003

MOHAVE EDUCATIONAL SERVICES COOPERATIVE INC. (928) 753-6945 KINGMAN

WWW.MESC.ORG

REV 8/14/20 MSC

## **General Information**

 Member may obtain Mohave contract prices by going to our Safari Micro, Inc. website at <u>www.safarimicro.com</u> and click the login button at the top right of the page.



- Include MESC Contract 20F-SMI-1003 on the purchase order.
- Orders may be done via our website or contacting your dedicated Safari Micro sales representative. You may also reach out to us by email at <u>MohaveContract@safarimicro.com</u> also by phone at 1-888-446-4770 ext. 8010.
- Purchases are made directly with Safari Micro, Inc. using the ordering methodologies outlined in this user guide. Orders are not sent to Mohave for review.
- Safari Micro, Inc. submits contract activity monthly to Mohave.
- Mohave reviews selected member orders on Safari Micro, Inc.'s submitted Reconciliation Report.

## Ordering Overview (Direct On-Line Order)

- Member logs on to Safari Micro, Inc.'s website using the username and password for the Mohave contract. If using a purchase order:
  - Member creates purchase order for products and/or services.
  - Include MESC Contract # 20F-SMI-1003 on the purchase order.
- Member creates order or on-line quote for products.
- Orders will be shipped to the specified location.
- Member will address order concerns (missing items, damaged items, returns, substitutions, etc.) with your dedicated sales representative or email <u>MohaveContract@safarimicro.com</u> also by phone at 1-888-446-4770 ext. 8010.
- Member may use Pcards.
- Mohave's 1% admin fee is included in contract prices.
- Safari Micro, Inc. will remit admin fees to Mohave.

## Blanket Purchase Orders (if applicable)

- Members may use blanket purchase orders under the contract.
- Each blanket purchase order should specify...
  - The period it can be used
  - The product or products to be purchased
  - Any excluded products or services
  - The maximum amount available to be spent
  - The authorized user or users
- Members must monitor blanket purchase order expenditures to avoid exceeding the maximum purchase amount.

## Questions

- For Mohave questions, contact Michael Carter, CPPB at <u>michael@mec.org</u> or (928) 718-3222
- For Safari Micro, Inc. questions related to Quotes and Orders, please contact by email <u>MohaveContract@SafariMicro.Com</u> or phone 1-888-446-4770 ext. 8010. You may also contact your dedicated sales representative with any questions.



Instructions for navigating the Safari Micro online ecommerce site

# **ECOMMERCE OPTION**



# Safari Micro's Ecommerce Option

#### Introduction

Safari Micro's ecommerce option: Safari Micro Storesite, is available to all commercial and educational customers who desire a way to empower their purchasing team, enabling the ability to find specific product pricing, and place their purchasing orders using this tool.

Your assigned sales specialist can give you more specific information about this, and assist is entering contacts under your Safari company account that you wish to have this ability.

Once your sales specialist processes and enters the contact information, an email will be sent to that person along with instructions on how to proceed.

## **Storesite Portal**

The following is an introduction to the Storesite portal. Any specific questions can be addressed by your sales specialist, or our Ecommerce team.

Access to the Storesite can be made from the Safari Micro website:





Your sales specialist will manually register any and all contacts you wish to have access to ecommerce under your Safari Micro customer master.

Your contact will then receive a confirmation, with their UserID, and a link to click to create a password for their access portal:

Welcome to Safari Micro, Inc.! Here is your username and pass For security purposes, do not share this information.	word. To access	the site, please log on to the following URL.
It is suggested that you change this password at least every 50	days.	
https://usm.channelonline.com/safarimicro/storesite/ UserID To Create a new Password, us t <link create="" new="" p<="" provided="" td="" to=""/> <td></td> <td></td>		
Please direct questions to your sales specialist phone:		
e-mail:		

The portal user can then return to the storesite portal to login with their UserID and newly created password

Welcome to Safari Micro - (888) 446-4770 上 Login	Help Center	🥐 Ask Sales
safarimicro		
Login Forgot Password		
Welcome to Safari Micro - (888) 446-4770 Reminder: Safari Micro ships to Continental US only ( for AK and HI shipping, contact your Sales Specialist) Returning Customer Entrance Concerned and the cost *		
Login       Forgot password?         Problems? Send email to sales@safarimicro.com . Pleat       include a Call Back Number.         credit.release@safarimicro.com       Price         Promo * Contract Price // Attachment *** Sent # / Reference >>> Drop Ship		right ©1995-2019 ms and Conditions

If the password is lost or forgotten, a new one will have to be created by selecting 'Forgot password?'



#### **Home Screen**

The HOME screen will contain links to access your account as well as other activities on the left hand side of the page. At the top are the HOME, PRODUCT search, VIEW CART, CHECKOUT, and Activity links.

To initiate a product, or part number search, use the Products pulldown:

<b>safari</b> mic	cro	D					
Account		Home Produ	cts View Cart Chec	kout Activity			
Favorites Reports		Products	~			Search Advanced Op	otions
Logout	R	eminder: Safari Micro	ships only to the continental	US ( for AK and HI rates	s, please contact your Sales	Specialist)	
Browse by Category	r						
Systems	•						
Memory	•						

<b>safari</b> micro									
Account Favorites	Home Products View Cart Checkout Activity								
Reports	Products v Lenovo X1		Search Advanced						
Logout	Products: Full Catalog								
Browse by Category	Search By: Category Manufacturer								
Systems									
Memory	Full Catalog / Search for: "Lenovo X1" 🗙								
Storage Devices									
Input Devices	Line Actions   Number of Results:20		Hide selections (0)						
Output Devices	Selections (Limit 10: clear all):								
Networking	Selections (Limit 10: clear all):								
Software •									
Video 🕨	Image Description	Mfr Part #	Stock Price Add						
Audio 🕨	Lenovo - Lenovo ThinkPad X1 Extreme 20MF		$\cap$						
Cameras & Optical Systems		□ Core I7 8750H / 2.2 GHz - Win 10 Pro 64-bit - 16 GB RAM - 512 GB SSD TCG Opal Encryption 2, NVMe - 15.6" IPS 1920 x 1080 (Full HD) - GF GTX 1050 TI Opal Encryption 2, NVMe - 15.6" IPS 1920 x 1080 (Full HD) - GF GTX 1050 TI							
CE Options	/ UHD Graphics 630 - Wi-Fi, Bluetooth - black - kbd: US								
Office Machines	Lenovo - Lenovo ThinkPad X1 Extreme 20MF								
Communication •	Core IS 8400H / 2.5 GHz - Win 10 Pro 64-bit - 16 GB RAM - 512 GB SSD	TCG 20MF000KUS	1 \$2,289.53 🗭						
Additional Products	Opal Encryption 2. NVMe - 15.6" IPS 1920 x 1080 (Full HD) - GF GTX 105	O TI	1 \$2,209.33						



Account	Home Products	View Cart Checkout	Activity			
Favorites						
Reports	Products	<ul> <li>Lenovo X1</li> </ul>			<ul> <li>Search Advanced</li> </ul>	Options
Logout	Cart					
Browse by Category	To odit "ums in your cart,	click any of the links below.				
Systems 🕨						
Memory 🕨	Date: 11/2	25/2019 09:02 AM PST	Company:	Cyberdyne Systems AI	SalesRep:	Turner, David
Storage Devices			Contact:	Rome, T		
Input Devices			Descriptions	PO#xxxxxx		
Output Devices			Description:	10#202204		
Networking						Billing and Shipping 👻 —
Software 🕨	BIII To: 💉		Ship To: 💉		Order Options: 💉	bining and Shipping
Video 🕨	Cyberdyne Systems AI		Cyberdyne Systems	ΔΤ	Payment Terms:	
Audio 🕨	Payable, Accounts		Payable, Accounts		Customer PO:	
Cameras & Optical Systems	18144 El Camino Real Sunnyvale , CA 94087		18144 El Camino Re Sunnyvale , CA 9408		Delivery Method: Carrier Account #:	FedEx Ground
CE Options	United States 888-555-1212		United States 888-555-1212		Special Instructions:	
Office Machines	info@cyberdyne.net		info@cyberdyne.net			
Communication						Additional Information 🔻 —
Additional Products	Contract #					
Intel Workstation						
Professional Video						
Professional Audio	Line Actions 🔹	Add a Config				
Area Security Systems	Description				Mfr Part # Item Qty Tax	Price Total
Shipping & Packaging						
Crucial	Core 17 87	nkPad X1 Extreme 20MF 50H / 2.2 GHz - Win 10 Pro 64-b			20MF000LUS 1 Yes	\$2,299.92 \$2,299.92
Notebooks		15.6" IPS 1920 x 1080 (Full HD) black - kbd: US	) - GF GTX 1050 TI / U	HD Graphics 630 - WI-FI,		
Construction & Repair						Item Note 4

#### This is a partial view of your CART.

Product Selectors	E-Waste Fee Linked to Line # 1	1	\$6.00 \$6.00
Memory			Subtotal \$2,299.92
	Add Product S	Tax (9.000 %):	\$206.99
	Enter a mfr part # to add it to the cart.	Shipping (FedEx Ground):	\$11.00
		Total:	\$2,517.91
	Document Notes (Optional)		
			.al
	NOTE: All work is auto-saved when navigating away.		
	Send/Email Save & Create New Cart Empty	Cart Continue Shoppin	g 🔺 Checkout

You can now SEND as an email message to your Sales Specialist, SAVE as a Cart or Quote, or CHECKOUT.



Here you will verify the Shipping Information:

Output Devices	Billing Info (one per company)			Shipping Info (multiple per comp	oanv)		
Networking	g ( per company)						
Software	Copy from existing billing address			Copy from existing shipping address			
Video 🕨	Accounts, Payable, 18144 El Camino Real , Su	unnyvale 🗸		Accounts, Payable, 18144 El Camin	o Real , Sunnyvale 🕤 🕂 Ade		
Audio 🕨	Company			Company			
Cameras & Optical							
Systems	Cyberdyne Systems AI First Name *			Cyberdyne Systems AI First Name *			
CE Options							
Office Machines	Accounts			Accounts			
Communication	Last Name *		Copy >	Last Name *			
Additional Products	Payable	<b>F</b> .1		Payable	<b>5</b> .4		
Intel Workstation	Phone	Ext	< Copy	Phone	Ext		
Professional Video	888-555-1212			888-555-1212			
Professional Audio	Fax	Ext		Fax	Ext		
Area Security Systems							
Shipping & Packaging	E-mail			E-mail			
Crucial	Info@cyberdyne.net			Info@cyberdyne.net Address * 18144 El Camino Real			
	Address *						
Notebooks	18144 El Camino Real						
Construction & Repair							
CA Recycle Fee							
Desident Calastan	City *			City *			
Product Selectors	Sunnyvale			Sunnyvale			
Memory	State Zip *			State	Zip *		
	CA ~ 94087			CA ~	94087		
	Country			Country			
	United States	~		United States			
		_					
	Previous Back to Cart Cancel				Nex		

## Next Step in **CHECKOUT**:

Account	Home Products View Cart Checkout Activity
Favorites	
Reports	Products v Lenovo X1 v Search Advanced Options
Logout	
Logout	Checkout
Browse by Category	Please confirm your payment and delivery methods below.
Systems	Billing & Shipping Addresses / Payment & Delivery Methods / Review Order/Terms & Conditions
Memory	bining a simpling Real-code / Trymonic a pointery included / Kerner ordery forms a conditions
Storage Devices	Payment Method
Input Devices	r u finoliti
Output Devices	You are authorized to make payment no land than Net 30 days from the date of invoice (invoicing takes place after the order has shipped).
Networking	Select a Payment Method *
Software	P.O. #: (40 char max)
Video 🕨	O Terms
Audio	Net 30 Days
Cameras & Optical Systems	Check or Money Order     Check / Ref #
CE Options	Q Credit Card Electronic
Office Machines	
Communication	Delivery Method
Additional Products	Delivery Method: * \$11.00 / FedEx Ground
Intel Workstation	
Professional Video	Carrier Account #:
Professional Audio	Special Instructions:
Area Security Systems	
Shipping & Packaging	
Crucial	A red asterisk (*) indicates required information.
Notebooks	
Construction & Repair	Previous Back to Cart Cancel
CA Recycle Fee	



## You will now have a chance to **REVIEW** your order, and **AGREE** to our TERMS:

ccount	Home	Products	View Cart Ch	eckout Activity					
avorites									
eports	Product		~ Lenovo	o X1		<ul> <li>Search Advanced</li> </ul>	Options		
ogout									
	Review Ord								
Browse by Category				it your billing and shipping ou can add or delete items		low. If you want to edit your car	t items, just click "Cancel" and		
Systems									
lemory F	Billing & Sh	lipping Addresse	es / Payment & Deli	ivery Methods / Review C	Order/Terms & Conditions				
torage Devices									
nput Devices									
output Devices	Date:	11/25/2	2019 09:14 AM PST	Company:	Cyberdyne Systems AI	SalesRep:	Romeo, Tony		
letworking				Contact:	Rome, T				
oftware 🕨				Description:	PO#xxxxx				
ideo 🕨				Description:	PO# XXXXXX				
udio 🕨							Billing and Shipping 🔻		
ameras & Optical ystems	Bill To:			Ship To:		Order Options:	bining and bripping .		
E Options	Cyberdyne Sy			Cyberdyne Syst		Payment Terms:	Net 30 Days		
office Machines	Payable, Acco 18144 El Cam			Payable, Accour 18144 El Camin		Customer PO: Delivery Method:	test45 FedEx Ground		
ommunication	Sunnyvale , C			Sunnyvale , CA	94087	Carrier Account #:			
dditional Products	United States 888-555-1212			United States 888-555-1212		Special Instructions			
ntel Workstation	info@cyberdy	ne.net		info@cyberdyne	e.net				
ofessional Video							Additional Information 🔻		
rofessional Audio	Contract #								
rea Security Systems									
hipping & Packaging 🔹 🕨									
rucial 🕨	Des	scription				Mfr Part # Item Qty Tax	c Price T		
otebooks 🕨	Len	novo ThinkPad X	1 Extreme 20MF			20MF000LUS 1 Yes			
onstruction & Repair					GB SSD TCG Opal Encryption 2, Graphics 630 - Wi-FI, Bluetooth	-			
A Recycle Fee		ck - kbd: US	1000 (i dii i li	, s. orx 1050 m/ 0mb	staphies 050 Willi, bluetooti				

>       >       >       >       >       >       >       >       >       >       >	Description Lenovo ThinkPad X1 Extreme 20MF Core I7 8750H / 2.2 GHz - Win 10 Pro 64-bit - 16 GB RAM - 512 GB SSD TCG Opal Encryption 2, NVMe - 15.6 'IPS 1920 x 1080 (Full HD) - GF GTX 1050 Ti / UHD Graphics 630 - Wi-Fi, Bluetooth - black - kbd: US E-Waste Fee Linked to Line # 1	Mfr Part # I	tem Qty Tax 1 Yes 1	Price \$2,299.92	\$6.00
>           >           >           >           >	Core I7 8750H / 2.2 GHz - Win 10 Pro 64-bit - 16 GB RAM - 512 GB SSD TCG Opal Encryption 2, NVMe - 15.6" IPS 1920 x 1080 (Full HD) - GF GTX 1050 Ti / UHD Graphics 630 - Wi-Fi, Bluetooth - black - kbd: US	20MF000LUS			Note 4
>         >           >         >           >         >	NVMe - 15.6" IPS 1920 x 1080 (Full HD) - GF GTX 1050 Ti / UHD Graphics 630 - Wi-Fi, Bluetooth - black - kbd: US		1	\$6.00	\$6.00
> > > >			1	\$6.00	\$6.00
>	E-Waste Fee Linked to Line # 1		1	\$6.00	\$6.00
•         •           •         •           •         •	E-Waste Fee Linked to Line # 1		1		
<b>&gt;</b>	E-Waste Fee Linked to Line # 1		1		
•				Subtotal	¢2 200 02
					<b>≱</b> ∠,∠99.92
•					
			Tax (9.000 %):		\$206.99
		Sh	ipping (FedEx Ground):		\$11.00
			Total:		\$2,523.91
Terms a	nd Conditions				
		(D			
within 8 da	ys of receipt. No Returns or Refunds on Apple, HP, Lenovo, Dell, Microsoft Surface Hardware, any Configure To				
		elivery, setup fees,	or any cables or cabling s	services or ma	terial unless
Pricing I	Disclaimer				
or materia Quotation informed	al unless specifically listed above. All prices are subject to change. Safari Micro ships ONLY to the Co s are valid for 30 days; provided, however, that supply is subject to availability of products and prod of a price change, we will promptly notify you. Please check with your Sales Person for the expiration	ntinental US (AK uct pricing rema	and HI may be an addit	tional charge	). Most
	Terms a All Orders : Opened So within 8 da check with Unless oth specifically <b>Pricing I</b> Unless oth or materiz Quotation informed o	<ul> <li>within 8 days of receipt. No Returns or Refunds on Apple, HP, Lenovo, Dell, Microsoft Surface Hardware, any Configure To check with your Sales specialist prior to purchase for more specific information.</li> <li>Unless otherwise quoted, prices do NOT include applicable taxes, international or domestic tariffs, insurance, shipping, do specifically listed above. All prices are subject to change.</li> <li>Pricing Disclaimer</li> <li>Unless otherwise quoted, prices do NOT Include applicable taxes, international or domestic tariffs, insurance, shipping, do not material unless specifically listed above. All prices are subject to change.</li> </ul>	Terms and Conditions         All Orders are subject to phone and Hard Copy Purchase Order Verification.         Opened Software or Printers and their consumables are not returnable. Please inspect your order for accuracy within 8 days of Receipt. ALL within 8 days of receipt. No Returns or Refunds on Apple, HP, Lenovo, Dell, Microsoft Surface Hardware, any Configure To Order or Build To check with your Sales specialist prior to purchase for more specific information.         Unless otherwise quoted, prices do NOT include applicable taxes, international or domestic tariffs, insurance, shipping, delivery, setup fees, specifically listed above. All prices are subject to change.         Pricing Disclaimer         Unless otherwise quoted, prices do NOT include applicable taxes, international or domestic tariffs, insurance, shipping, delivery, setup fees, specifically listed above. All prices are subject to change. Safari Micro ships ONLY to the Continental US (AK Quotations are valid for 30 days; provided, however, that supply is subject to availability of products and product pricing rema informed of a price change, we will promptly notify you. Please check with your Sales Person for the expiration date of this Quite of the spiration date of this Quite	Terms and Conditions         All Orders are subject to phone and Hard Copy Purchase Order Verification.         Opened Software or Printers and their consumables are not returnable. Please inspect your order for accuracy within 8 days of Receipt. ALL Hidden damage claims m within 8 days of receipt. Nexturns or Refunds on Apple, HP, Lenovo, Dell, Microsoft Surface Hardware, any Configure To Order or Build To Order Products, and Spec check with your Sales specialist prior to purchase for more specific information.         Unless otherwise quoted, prices do NOT include applicable taxes, international or domestic tariffs, insurance, shipping, delivery, setup fees, or any cables or cabling specifically listed above. All prices are subject to change.         Pricing Disclaimer         Unless otherwise quoted, prices do NOT include applicable taxes, international or domestic tariffs, insurance, shipping, delivery, setup fees, or any cables or cabling specifically listed above. All prices are subject to change. Safari Micro ships ONLY to the Continental US (AK and HI may be an addli Quotations are valid for 30 days; provided, however, that supply is subject to availability of products and product pricing remaining unchanged from s informed of a price change, we will promptly notify you. Please check with your Sales Person for the expiration date of this Quotation.	Terms and Conditions         All Orders are subject to phone and Hard Copy Purchase Order Verification.         Opened Software or Printers and their consumables are not returnable. Please inspect your order for accuracy within 8 days of Receipt. ALL Hidden damage claims must be made in within 8 days of Receipt. ALL Hidden damage claims must be made in the damage claims on Apple, HP, Lenovo, Dell, Microsoft Surface Hardware, any Configure To Order or Build To Order Products, and Special Order products, with your Sales specialist prior to purchase for more specific information.         Unless otherwise quoted, prices do NOT include applicable taxes, international or domestic tariffs, insurance, shipping, delivery, setup fees, or any cables or cabling services or ma specifically listed above. All prices are subject to change.         Pricing Disclaimer       Unless otherwise quoted, prices do NOT include applicable taxes, international or domestic tariffs, insurance, shipping, delivery, setup fees, or any cables or cabling or material unless specifically listed above. All prices are subject to change. Safari Micro ships ONLY to the Continental US (AK and HI may be an additional charge uputations are valid for 30 days; provided, however, that supply is subject to availability of products and product pricing remaining unchanged from supplier. When informed of a price change, we will promptly notify you. Please check with your Sales Person for the expiration date of this Quotation.



Your order will now be sent to your Sales Specialist for further processing. **NOTE:** any purchase order over \$5000.00 will require a hard copy emailed or faxed to your sales person. We always trust, but verify any orders received using your storesite.

Logout	Order	Confirma	ation							
Browse by Category	Thank Y	ou for choo	sing Safari Micro. Your order has be	en forwarded to your	Sales Specialist for final processir	ig.				
Systems	•									
Memory	Sales	Order You	have 'read-only' access to this Sales	s Order.						
Storage Devices	•									
Input Devices	Sales Or	der #:	456522 - rev 1 of 1	Company:	Cyberdyne Systems AI	Sales	Rep:	Romeo, Tony	/	
Output Devices	•		11/25/2010 00:10 MM DET	Contracto	Dama T					
Networking	Date:		11/25/2019 09:18 AM PST	Contact:	Rome, T					
Software	•			Description:	PO#xxxxxx					
Video	•									
Audio	•							Billing a	and Ship	ping
Cameras & Optical Systems	Bill To:	Cyberdyne Systems AI Cyberdyne Systems AI Payable, Accounts Payable, Accounts			e Systems AI		Order Options: Payment Terms:		avs	
CE Options	Payable,			s		omer PO:	Net 30 Da test45	test45		
Office Machines		l Camino R ale , CA 940		18144 El Camino Sunnyvale , CA 9			ery Method: er Account #:	FedEx Gro	ound	
Communication	United S	states		United States	4007		al Instructions:			
Additional Products	► 888-555	5-1212 berdyne.ne	+	888-555-1212 info@cyberdyne.	net	Term	s & Conditions:	View		
Intel Workstation	>	beruyne.ne	L .	into@cyberdyne.	net			Additional	Informa	tion
Professional Video	•							Additional	Informa	LION
Professional Audio	Contract	:#								
Area Security Systems	<b></b>									
Shipping & Packaging	•	Descrip	tion			Mfr Part #	Item Qty Tax		Price	То
Crucial			hinkPad X1 Extreme 20MF			20MF000LUS	1 Yes	\$2,	,299.92	\$2,299
Notebooks	•		8750H / 2.2 GHz - Win 10 Pro 64-bit 15.6" IPS 1920 x 1080 (Full HD) - G							
Construction & Repair	•	black - k	bd: US							
CA Recycle Fee	•									
		E-Waste	Fee Linked to Line # 1				1		\$6.00	\$6
Product Selectors								S	ubtotal	\$2,299
Memory										
. Heritory							Tax (9	.000 %):		\$206
						S	hipping (FedEx	Ground):		\$11
								Total:		\$2,523

#### Conclusion

This is a basic introduction to Safari Micro's ecommerce option-Storesite. Your users can feel free to experiment with the site, creating quotes, orders, and accessing other features. No worries about "breaking" anything. We can get them out of any situation they may find themselves in error.

We can accommodate any specific requirements, such as custom logos, contract numbers and custom catalogs.

Special order needs can also be added to your quotes and orders as well: simply contact your Safari Micro sales team.

Any specific questions can be directed to your sales specialist and/or the Safari Micro ecommerce team. And Thank You for considering Safari Micro for your IT and IT Service requirements.

