



# MT Library Services, Inc. dba Junior Library Guild

**Library Books and Related Materials, eReaders, Periodicals, and  
Database Subscriptions - Direct Order**

## 20B-JLG-0519

**MOHAVE EDUCATIONAL SERVICES COOPERATIVE INC.**

**(928) 753-6945 KINGMAN**

**[WWW.MESC.ORG](http://WWW.MESC.ORG)**

**REV 4/27/20 MSC**



## General Information

Member may obtain Mohave contract prices by (provide information)

Include MES C Contract 20B-JLG-0519 on the purchase order.

Orders may be (provide delivery methods available).

Orders will be shipped to the specified location.

Member will address order concerns (missing items, damaged items, returns, substitutions, etc.) directly with your (provide information).

Member may use Pcards.

Mohave's 1% admin fee is included in contract prices.

MT Library Services, Inc. dba Junior Library Guild will remit admin fees to Mohave.



## Ordering Overview (Direct On-Line Order)

Member logs on to MT Library Services, Inc. dba Junior Library Guild's website using the username and password for the Mohave contract. If using a purchase order:

- Member creates purchase order for products and/or services.
- Include MESC Contract # 20B-JLG-0519 on the purchase order.

Member creates order or on-line quote for products.

Orders will be shipped to the specified location.

Member will address order concerns (missing items, damaged items, returns, substitutions, etc.) directly with (provide contact information).

Member may use Pcards.

Mohave's 1% admin fee is included in contract prices.

MT Library Services, Inc. dba Junior Library Guild will remit admin fees to Mohave.



## Blanket Purchase Orders (if applicable)

Members may use blanket purchase orders under the contract.

Each blanket purchase order should specify...

- The period it can be used
- The product or products to be purchased
- Any excluded products or services
- The maximum amount available to be spent
- The authorized user or users

Members must monitor blanket purchase order expenditures to avoid exceeding the maximum purchase amount.

# + Questions

For Mohave questions, contact Michael Carter, CPPB at [michael@mec.org](mailto:michael@mec.org) or (928) 718-3222

(For JLG questions, contact Customer Service, at [customerservice@juniorlibraryguild.com](mailto:customerservice@juniorlibraryguild.com) or 800-325-9558)



Phone: 800.491.0174 | Fax: 800.827.3080  
E-mail: [sales@juniorlibraryguild.com](mailto:sales@juniorlibraryguild.com)  
[www.mohave.juniorlibraryguild.com](http://www.mohave.juniorlibraryguild.com)





# JLG Website-Login/Register Account

Register JLG  
account/login

Create profile

Home / My Account / My Profile

## My Profile

First Name \*  
Michael

Your Job Title  
Librarian

Last Name \*  
Carter

Mobile Phone

Primary Phone  
8003259558

Personal Email

Email Address \*  
jlgbids@juniorlibraryguild.com

Yes! Send me JLG News and Offers

Change Password  Address



## Login to Your Account

J Number \*

Password \*

Keep Me Logged In

Log In

# + Processing Profile



Shop ▾ How JLG Works ▾ Newsletters Webcasts Blog My Account ▾

Mohave Contra...  
J135010 ▾

Home / My Account / Processing profile

## Processing Profile Overview

Mohave Contract Account

This section provides an overview of your Library processing settings. Select a section below if you need to view settings and make changes.

Section	Status	Last Updated	
Library Info	Pending	09/10/2019	Edit
Processing Delivery	Pending	09/10/2019	
Custom MARC Fields	Pending	09/10/2019	
Call Numbers	Pending	09/10/2019	
Barcodes	Pending	09/10/2019	
Shelf-Ready Options	Pending	09/10/2019	

- Under “My Account” go to “Processing Profile” to complete processing needs.
- Each selection depending on processing ordered will need completed for orders to ship.

## Processing Options

- No Processing
- Standard MARC Records ⓘ
- Custom MARC Records ⓘ
- Custom MARC + Barcode Labels ⓘ
- Loose Shelf-Ready Processing ⓘ
- Shelf-ready Processing ⓘ

### Reading Category Pricing

FREE

FREE

\$36.00 /year

\$0.30 /book  
\$36.00 /year

\$1.00 /book

\$2.00 /book

### Backlist Order Pricing

FREE

FREE

\$0.40 /book

\$0.70 /book

\$1.00 /book

\$2.00 /book



# JLG Website-My Dashboard

My Dashboard shows your membership status and has easy access to JLG member features.




[Shop](#) ▾ [How JLG Works](#) ▾ [Newsletters](#) [Webcasts](#) [Blog](#) [My Account](#) ▾
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Home / My Account / My Dashboard

where membership matters



## My Dashboard

Need Assistance? We Can Help.

- Customer Service: 1-800-743-4070
- Rep's Name: Jon Blackburn
- Your Rep: 800-325-9558
- Rep Ext: 7638
- [Email Your Rep](#)



  
**SKIP THE SUMMER SLIDE**  
 FREE Access to JLG Digital—  
 All Summer Long  
[Learn More >](#)

### Quick Links

- [My Processing Profile](#)
- [My MARC Records](#)
- [My Shipments](#)
- [My Categories](#)
- [My Orders](#)
- [My Coupons](#)
- [My Alert Preferences](#)

### Shop Shortcuts

- [2019 Fall Catalog](#)
- [Awards](#)
- [Collection Packages](#)
- [Backlist Books](#)
- [Categories & Genres](#)

### Services & Such

- [Member Benefits](#)
- [Refer a Librarian](#)
- [Summer Ship Hold](#)
- [Webcasts](#)
- [Blog](#)
- [FAQ](#)
- [40% off SLJ, LJ & The Horn Book](#)

### Librarians' Favorites Public Library



In this case, more is better. Our biggest fans suggest this package which includes **48 of our most popular categories**—guaranteed to save you time in your busy day.

646 Books  
\$10,793.80/Year

Includes:  
Intermediate Readers  
Adult Crossover High Plus  
Arts Elementary Plus  
[See full list](#)

Select

### Librarians' Favorites Elementary School



In this case, more is better. Our biggest fans suggest this package which includes **20 of our most popular categories**—guaranteed to save you time in your busy day.

270 Books  
\$4,408.40/Year

Includes:  
Intermediate Readers  
Arts Elementary Plus  
Intermediate Readers Plus  
[See full list](#)

Select

### Readers' Choice Public Library



The books kids clamor for are packaged in this **18 Category** bundle. Guaranteed to induce high-fives and smiles from all readers.

246 Books  
\$4,239.10/Year

Includes:  
Adult Crossover High Plus  
Adult Crossover Nonfiction Plus  
Arts Elementary Plus  
[See full list](#)

Select

### Classroom Support Elementary School



Loaded with nonfiction to support school reports and research, this bundle of **12 categories** will make you a hero among both students and teachers.

154 Books  
\$2,969.60/Year

Includes:  
Biography Elementary Plus  
Series Nonfiction Science Grades 3-5  
Series Nonfiction Science Grades K-2  
[See full list](#)

Select

## + JLG Packages

If looking for collection development packages and pricing, drop down “shop” and drop down “collections”.

To search individual categories, choose “shop” and “categories”.

Package pricing reflected for categories in the packages shown and change if altered.

and online interactivity with embedded multimedia features.

<b>World Languages Elementary</b> Grades K-2	10 books   \$172.50/year
The 12 media-enhanced titles in this category come alive, combining a print and audio eBook in 10 different languages! Languages include English, Spanish, French, Arabic, Tagalog, Russian, Mandarin, German, Hindi, and Korean. Full audio allows readers to listen to the text in their own language and toggle between languages for a bilingual experience.	<b>Add to Cart</b>
	Add to Wishlist ▾
<b>Primary Spanish</b> Grades K-3	12 books   \$210.60/year
These selections feature Spanish translations of classic English-language books, original Spanish titles, and bilingual fiction and nonfiction. Add this category and get 12 books per year to provide for those students whose first language is Spanish, as well as for those just learning the language.	<b>Add to Cart</b>
	Add to Wishlist ▾
<b>Primary</b> Grades K-1	12 books   \$195.60/year
Story time just got even more enriching. These inviting nonfiction and fiction selections feature full illustration and easy-to-follow stories your students will love to read aloud. The 12 books per year in this category will keep them engaged all year long.	<b>Add to Cart</b>
	Add to Wishlist ▾

## + Junior Library Guild Categories

Click on the category name to open the JLG category of interest to see upcoming and past selections. Category pricing is listed above the “add to cart”.

## Browse Our Catalog

Browse more than 1,000 titles—every one of them a JLG Gold Standard Selection. To find new favorites, search by category, grade level, or price.

Search [Advanced](#)

Sort Titles ▾
☰
☰

**Note:** Recent and future releases are only visible to active subscribers. [Log in](#) to see selections! Not an active subscriber? [Get details today.](#)

<div style="margin-bottom: 10px;"> <p><b>Find Books</b></p> <p><input type="checkbox"/> Hide Books I Already Own</p> <p><b>Availability</b> -</p> <p><input checked="" type="radio"/> In Stock and Available for Purchase</p> <p><input type="radio"/> All Titles</p> <p><input type="radio"/> Frontlist</p> <p><input type="radio"/> Backlist</p> <p><input type="radio"/> Free Eligible Books</p> <p><b>Categories</b> -</p> <p><input type="checkbox"/> Elementary School</p> <p><input type="checkbox"/> Middle School</p> <p><input type="checkbox"/> High School</p> <p><input type="checkbox"/> All</p> <p><b>Grade Level</b> +</p> <p>Specify Range</p> <p><b>Price</b> +</p> <p>Specify Range</p> <p><b>JLG Release Date</b> +</p> <p><b>Span</b> +</p> <p><b>Year</b> +</p> <p><b>Format</b> +</p> </div>	<div style="margin-bottom: 10px;"> <p><b>Butterfly Yellow</b></p> <p>by Thanh Hà Lai</p> <p>Dec 2019</p> <p>Young Adults Plus</p> <hr style="border: 1px solid #00a65a;"/> <p>\$16.85</p> </div>	<div style="margin-bottom: 10px;"> <p><b>Dough Boys</b></p> <p>by Paula Chase</p> <p>Dec 2019</p> <p>Realistic Fiction Middle Plus</p> <hr style="border: 1px solid #00a65a;"/> <p>\$16.85</p> </div>	<div style="margin-bottom: 10px;"> <p><b>Remarkables</b></p> <p>by Margaret Peterson ...</p> <p>Dec 2019</p> <p>Mystery/Adventure Elementary Plus</p> <hr style="border: 1px solid #00a65a;"/> <p>\$15.25</p> </div>	<div style="margin-bottom: 10px;"> <p><b>Ember and the Ice Dragons</b></p> <p>by Heather Fawcett</p> <p>Dec 2019</p> <p>Fantasy/Science Fiction Middle Plus</p> <hr style="border: 1px solid #00a65a;"/> <p>\$16.85</p> </div>
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# + Junior Library Guild Backlist

JLG customers can order past titles already shipped at discounted prices. These are one shot orders outside of the subscription. To search the backlist select “shop”, “books”, and “backlist”.

An advanced search can be done to the left to search for books in stock, by price, grade, year, AR, and Lexile.



## My Subscription Box

## My Categories

## My Books



**Butterfly Yellow**  
by Thanhha Lai

1

\$16.85

Move to Wishlist

ISBN 9780062229212

Remove

## My Processing

Add Processing from my Library's Profile  
Mohave Contract Account

\$0.00

No Processing

Estimated Processing:  
**\$0.00**

Save & Continue Shopping

**My Cart**

---

Subtotal: **\$16.85**

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**My Coupons**

Enter Coupon Code

**Apply**

---

Total Savings: **-\$0.00**

Tax: **\$0.00**

Processing: **\$0.00**

Shipping: **FREE!**

---

Total:  
**\$16.85**

**Proceed to Checkout**

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Save Quote

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Download/Print Quote

# + Creating Backlist

To create a JLG backlist order “add to cart”.

To see cart, click “view shopping cart”.

Add processing on file if needed for backlist.

Proceed to Checkout.

## Past Shipments/MARC Records

Sent Warehouse	Delivery No	Ship Date	
08/01/2019	<a href="#">22730115</a>	08/01/2019	
07/01/2019	<a href="#">22709758</a>	07/17/2019	<a href="#">Download Custom MARC</a>

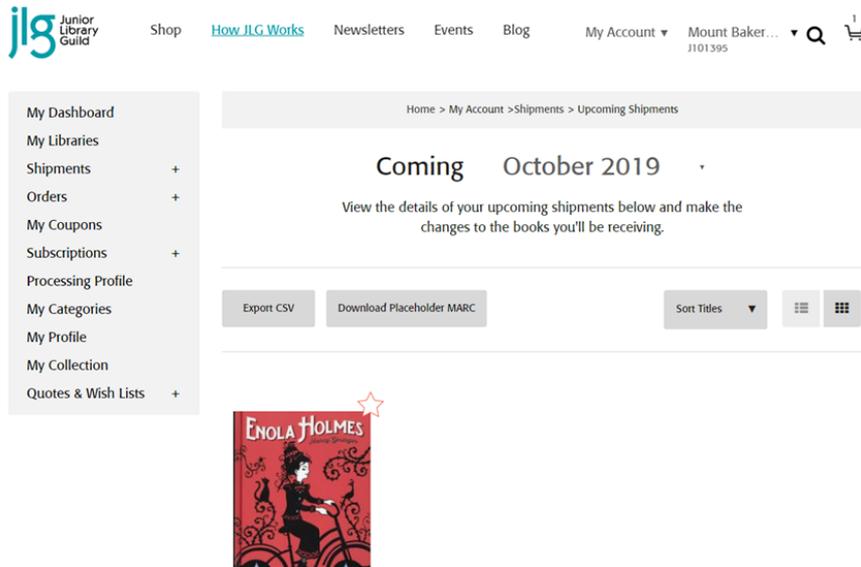
« 1 »

## + Finding Shipments

Under “Shipments” and “Past Shipments” order numbers are shown when they were sent to the warehouse and the date shipped out.

Custom MARC records can also be downloaded from [here](#).

# + Swapping Books



Home > My Account > Shipments > Upcoming Shipments

Coming October 2019

View the details of your upcoming shipments below and make the changes to the books you'll be receiving.

Export CSV Download Placeholder MARC Sort Titles

ENOLA HOLMES



Spanish Middle

## El caso del marqués desaparecido (The Case of the Missing Marquess): Enola Holmes

by Nancy Springer

Enola is willing to travel to London to find any clues about her mother's recent disappearance. Once she arrives, she finds herself involved with the kidnapping of a young nobleman. She must also thwart her older brothers' attempts to bring her to a boarding school. With all this going on, will she be able to find her mother? Decryption of an encoded message in the book.

ISBN:

9788427214613

Potentially Sensitive Areas: Topics:

[Criminal culture](#), [Mild violence](#)

[Mothers](#), [Missing persons](#), [Characters in literature](#), [Mystery and detective stories](#), [London, England](#), [Nineteenth-century British history](#), [Sherlock Holmes](#), [Brothers and sisters](#), [Cyphers](#), [Adventure stories](#), [Spanish language materials](#)

View Details

Swap Book

If a librarian prefers to swap an upcoming title, choose “My Account”, “Shipments”, “Upcoming”. Review titles and select “swap book” for the preferred selection



# JLG Invoices

Finding an invoice is easy! Select “My Account” and “Invoices”



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## Invoices

Invoice Number	Date	P.O.	Total	Status
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[Shop](#) [How JLG Works](#) [Newsletters](#) [Webcasts](#) [Blog](#) [My Account](#)

[Home](#) / [My Account](#) / [Invoices](#)

## Invoices

Invoice Number	Date	P.O.	Total
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Mohave Contract Account

Manage Libraries



Jon Blackburn  
jblackburn@juniorlibraryguild.com  
800-325-9558  
ext. 7638

# + Contacting your JLG Rep

Your JLG Account Rep is listed at the top right of your online account

