



Mohave Contract User Guide for Xerographics of Flagstaff

Contract Number: 25K-SDS-0130

Vendor Website: <http://www.azsmartoffice.com>

Products or Services: Xerographics of Flagstaff, Inc., dba Smart Document Solutions provides statewide copiers, printers, maintenance, and services for Epson and Xerox. They were the only offer to include EPSON Workforce and Print Administration software solutions. All warranty and maintenance service is completed onsite by mobile technicians assigned to designated areas within Arizona.

Excluded Items: None

P.O. Address: Xerographics of Flagstaff
Tracey Shaw Frost
4045 E Palm Lane
Phoenix AZ, 85008

Remit To: Xerographics of Flagstaff
James Lesueur
4045 E Palm Lane
Phoenix AZ, 85008

Effective Date: 1/30/2026

Renews: January 30

Final Expiration: 1/30/2031

Contract Specialist: Melissa Jimenez, CPPB

Phone: 520-888-9357
Email: melissa@mesc.org

Procurement Specialist: Sherry Jimenez

Phone: 928-718-3219
Email: sherry@mesc.org

Pricing: % of MSRP

Shipping: PP&A

Volume Discount: N/A

Perf/Pay Bond: N/A

Admin Fee: Mohave's 1% administration fee is included in the vendor's price. Vendor will remit administration fee to Mohave.

Ordering Info: This is a standard order contract. Make your purchase order out to Xerographics of Flagstaff and send to Mohave for review.