



**Submitted Questions and Answers for
IFB 24D-0611 Energy Efficient Lighting, Installations, Retrofitting, and
Services**

NOTE: Questions below are taken verbatim from correspondences received by Mohave. There are no corrections to grammatical or spelling errors. However, personal names will be replaced by a personal pronoun, business names will be replaced by the term "firm," and any numerical values associated with a cost are replaced by "XX."

Questions and Answers:

- **(date of submission) Question:** Question
- **(date of reply) Mohave Answer:** Answer

There were no other answers provided to questions submitted past the IFB's published Deadline for Questions: Tuesday, June 4, 2024, at 5:00 p.m. (local Arizona time).

6/4/24: MJ

Sample Questions and Answers:

- **June 3, 2024 Question:** Could you please provide clarity regarding the tabs on the pricing workbook? I am referring to the following tabs as they are not listed in the bid instructions: Products and Services List, Lighting Fixtures, Ballasts, Lamp, Lighting Accessories. What information would you like on each tab? I see the fields that need to be completed, but if I breakdown each product onto its appropriate tab (ie: a new wall pack would be listed on the lighting fixtures tab), then what would go on the Products and Services List tab?
- **June 3, 2024 Mohave Answer:** Only *Summary Sections 1-6* worksheets of the pricing workbook and *Market Basket* worksheets are required to be completed. The remainder of the tabs can be used as needed to demonstrate comprehensive pricing for all products and services to be offered in the bid and if awarded a contract.
- **June 3, 2024 Question:** (Mohave generated question) Can I provide you my certificate of insurance to confirm I have the appropriate coverages?
- **June 3, 2024 Mohave Answer:** It is not appropriate for Mohave to review vendor documents prior to the solicitation due date and time.
- **June 3, 2024 Question:** I have a quick question regarding this bid. I do not see any tabs or cells regarding material taxes. Will all Mohave projects be non-tax on material?
- **June 4, 2024 Mohave Answer:** The pricing in your submitted workbook should not include any taxes. The following IFB terms and conditions address your tax responsibilities:
General Terms and Conditions 29.2. Payment of taxes: Member is responsible for payment of all taxes listed on the invoice. Contract vendor is responsible for collecting such taxes and shall forward all taxes to the proper revenue office. All applicable taxes must be listed as a separate item on all invoices and will be paid by member issuing the purchase order.

Pricing Information Price Workbook Instructions #6: Mohave members pay an administration fee equal to 1% of the contract price of goods and services purchased from Mohave contracts. Bidders shall include the administration fee in all prices in the Price schedule(s). No administration fee is charged on separately stated shipping, sales or use tax, bonds, transportation, lodging, mileage and/or M&IE.

- **June 4, 2024 Question:** Does the Mohave Cooperative have a separate agreement related to EV Charging installation? Would it be acceptable to include rates related to procurement and installation of EV Charging units?
- **June 4, 2024 Mohave Answer:** EV charging station installation services fall under contract *23J Electrical Services*. No, it would not be acceptable to include rates pertaining to EV charging installation services as the scope of work of IFB 24D-0611 does not include or request the services.
- **June 4, 2024 Question:** We have offices in Phoenix, Tucson, and Flagstaff and do work all over the state, but would just like to better understand where most of the scope will happen.
- **June 4, 2024 Mohave Answer:** Mohave's statewide membership serves approximately 480 public agencies. Actual use of any contract shall be at the sole discretion of Mohave's members.
- **June 4, 2024 Question:** For this IFB, if we were awarded, which agency(s) would we actually be contracting with?
- **June 4, 2024 Mohave Answer:** If your organization was awarded a contract, any one of the approximately 480 public agencies could reach out and request your services under the Mohave contract. A list of members may be found on Mohave's website, www.mesc.org. Actual use of any contract shall be at the discretion of the Mohave member.
- **June 4, 2024 Question:** Are you able to extend the deadline for this submission?
- **June 4, 2024 Mohave Answer:** No, the deadline remains as stated on page #1 of the solicitation.

