



**Pre-bid Conference Notes for
IFB 24K-1114 Playgrounds, Splash Pads, Outdoor Fitness, and Related Equipment.**

Wednesday, October 23, 2024, 10:00 a.m. local Arizona time Meeting
held using Teams Meeting.

Michael R. Nentwig, CPPB, called the meeting to order at 10:02 a.m.

Michael R. Nentwig, CPPB, introduced himself as the author of IFB 24K-1114 and facilitated the meeting. Esther Hopkins, from Mohave, took the meeting notes. The meeting notes will be posted on Mohave's website within 24 hours after the meeting. The questions asked today will determine if an amendment will be issued for clarifications, corrections, and/or additions. The final decision to issue an amendment rest with Mohave. If an amendment is issued, it will be emailed to the address provided in your OpenGov Procurement registration and posted under in "Addenda & Notices" for reference. **Note: An amendment will be issued.**

There were 13 interested parties who called in.

Reminders:

- Mohave is requesting that all participants mute phones, while on the call.
- Any interested parties are welcome to the IFB's opening. Contact the author of the solicitation to request opening information. In addition, the solicitation's sign-in and opening documents will be posted on our website within 24 hours of the due date.
- November 7, 2024, is the last day for questions. Written emails are preferred.
- **Statements made during this pre-bid conference are not amendments to the solicitation.**
- **Mohave is not responsible for any unsuccessful submission of documents to the OpenGov Procurement website.**

Michael R. Nentwig, CPPB, provided an overview of the procedure for the conference and solicitation reminders.

- The Special and General Terms and Conditions in this solicitation include statutes and requirements identified by and found within current applicable Presidential Executive Order(s); the Code of Federal Regulations; decisions and requirements from the Offices of the Arizona Attorney General and Auditor General; the Arizona Administrative Code (School District Procurement Rules); the Arizona State Procurement Code; Uniform Commercial Code, risk management, and Mohave procedures. These statutes, requirements, rules, codes, and practices are what is required to ensure awarded contracts are compliant for our members use.

When considering taking any exceptions/deviations to the solicitation's terms and conditions, your firm must take into account that any exceptions or deviation will be evaluated for compliance to the statutes or requirements. Mohave cannot accept exceptions/deviations to statutes, requirements, rules, or codes, where it has been adopted into practice or law by the state or federal government. Unacceptable exceptions/deviations shall remove your bid from consideration for award. Mohave shall be the sole

judge on the acceptance of exceptions/deviations and Mohave's decision shall be final. This solicitation is an Invitation for Bid and cannot be revised after opening. Bids should be complete and meet all specifications and requirements of this solicitation.

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- To be considered, bids shall be electronically submitted via OpenGov Procurement prior to the specified due date and time as stated on Page 1 of the IFB. The link to OpenGov Procurement is provided on Page 1 to upload your documents. Mohave strongly cautions all vendors not to upload the solicitation documents at the last minute. There is a chat function provided by OpenGov Procurement to help with any upload issues. However, in accordance with the procurement rules, solicitation documents will not be accepted after the IFB's due date and time. In addition, OpenGov Procurement's e-procurement website will not allow uploading of solicitation documents after the due date and time.
- A bid bond of \$100,000 is required. Bid bond must be signed by your firm's representative and endorsed by a surety company that meets the requirements in the bid.
- **Bid Bond/Alternative Bid Security Delivery: The bid bond/alternative bid security SHALL be sent to Mohave's office by United States Postal Service Regular Mail or Physically Delivered Only.** Requests for delivery receipt signature, and/or return receipt, or delivery by other carriers (e.g., UPS, FedEx), are strongly not recommended as they may require signature from the Mohave staff accepting delivery. Due to our schedule and work from home status a Mohave staff member may not be available at the time of delivery. **This situation may prevent the Bid Bond/Alternate Bid Security to not Be Delivered. If you wish to physically deliver your bid bond/alternative bid security, contact Mohave to make arrangements ahead of time.** Be sure to mail, or deliver, the bid bond or alternative bid security before the due date and time of November 14, 2024 at 3:00 p.m. local Arizona time. To confirm receipt of bid bond/alternative bid security, email mike@mesc.org to request confirmation.
- A minimum single job (set at \$500,000), and current aggregate bonding capacity is required. Proof of your firm's single and current aggregate bonding capacity must be provided that meets the requirements in the bid.
- In addition to the pricing workbook, bidder may provide additional price schedule(s), (e.g., manufacturer's suggested retail price list). However, all price schedules shall follow the format and provide the information as detailed in the product and services pricing description or instructions. All additional price schedules shall be uploaded to OpenGov Procurement. **(See Electronic Pricing Formats on page 35)**
- Additions to this solicitation included playground/outdoor fitness equipment inspections (Specification 1.1.08), Installation Only Services (Specification 1.1.10), inclusion of pre-engineered shade structures that intergraded with the playstructure or provide coverage of the entire playstructure and are part of a total project solution.
- Joints ventures are allowed again, formal requirements are listed in Tab 2b Question 11 and will be required.
- Plan rooms are not authorized by Mohave to post our solicitations. Please note that plan rooms and other notification firms receive solicitation information from requests for public information made to Mohave. These firms do not have timely information and should not be relied upon for solicitation information or updates. Mohave is not responsible for misinformation or incorrect solicitation information provided by Plan Rooms.
- If your firm has received notification of this solicitation by means other than the original solicitation email notification from OpenGov, your firm will need to register as potential bidder with OpenGov at <https://procurement.opengov.com/portal/mesc>. By clicking "Subscriber" on the Mohave's OpenGov portal, your firm, will receive all future solicitation notices issued by Mohave.
- By clicking "Following" on the solicitation's OpenGov solicitation page, your firm will receive any amendments, notices, and responses to questions that may be issued before the due date and time of the solicitation's opening.
- **Roll Call**

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Previously Submitted Questions and Answers:

- **Question:** On the ITB checklist form it states the bid bond must be sent by "regular" mail. Is registered, certified, or priority mail acceptable? Will we get confirmation from Mohave once Mohave has received?
- **Mohave Answer:** The Instructions to Bidder and Checklist Form does states that, "The bid bond/alternative bid security shall be sent to Mohave's Kingman office by United States Postal Service Regular Mail". The use of a receipt signature is required when Registered, Certified mail is used. And if requested for Priority mail. Mohave's offices are not actively manned, but a secured mailbox is used. For this solicitation, the author will check the mailbox periodically or when notified by bidder that a bid bond or equivalent was sent. A verification request can be made, and response provided about the receipt of the bid bond or equivalent.

Questions and Answers from the pre-bid:

- **Question:** We have a dual KB1 license for residential and commercial. Is that an acceptable license?
- **Mohave Answer:** Yes, this license would be acceptable since it is a dual license with a B- (Commercial) component. Note: An amendment will be created to note the KB-1 and KB-2 licenses.
- **Question:** Does the financial letters requirement from Primary Vendor Information Qualifications and Experience Question 7 require two separate letters or can they be in one letter?
- **Mohave Answer:** Mohave's requirement is for the specified information. If that can be satisfied in a single letter, then that is sufficient.
- **Question:** Do the freestanding whole playstructure shade structures in specification 1.1.05 have to be in the manufacturer's pricing?
- **Mohave Answer:** Yes. Only standard shade structures offered by the same manufacturer as the playstructure will be permitted for freestanding shade structures. The structures must be in the manufacturer's price list and must be a part of a whole playstructure project. Custom shade structures and shade structure, only projects are not permitted.

There were no other questions, and the meeting was concluded at 10:17 a.m.

Attachment: Attendee List

10/23/24: EH/MN

Attendee List

Michael Nentwig, MESC.org
Esther Hopkins, MESC.org

Shanna Liles, Dave Bang
Angel Myers, Dave Bang
John Wormell, Dave Bang

Teri Legassey, Play it Safe Playgrounds

Ariel Saafir, Compass Dartez
Kim Dartez, Compass Dartez

Maria Smith, American Play Systems
Matt Smith, American Play Systems

Casey Caniglia, Competitive Edge Contracting

Mindy Bennett, Exerplay
Dan Gardiner, Exerplay
Aaron Call, Exerplay
Michelle McKean, Exerplay

