



Submitted Questions and Answers for RFP 23G-1005 Facility Furnishings

NOTE: Questions below are taken verbatim from correspondences received by Mohave. There are no corrections to grammatical or spelling errors. However, personal names will be replaced by a personal pronoun, business names will be replaced by the term "firm," and any numerical values associated with a cost are replaced by "XX."

Questions and Answers:

- **9/14/23 Question:** For the Excel pricing document in Section 4 for Service and Labor Rates, can we submit a percentage of product price as a "Rate"? Or does it need to be a Fixed number rate, or range of rates?
- **9/14/23 Mohave Answer:** The labor presented does not need to be fixed rate or range of rates for a "Type of Labor". Enter what your labor rate is or how the labor is calculated for type your firm will offer. You can also reference a separate worksheet in the workbook to provide more detailed information or methodology for calculate your firm's various labor rates/types. Excerpts from the summary section description: Replace the "Rate" "Labor Rate" below with the actual rate, or range of rates. Add additional line items as necessary to describe all of your labor rates.
- **9/15/23 Question:** Can the furniture for this contract include Special Education and/or Vocational/Career & Tech?
- **9/15/23 Mohave Answer:** Yes, sources for special educational, vocational, career and technology furniture are request.
- **September 15, 2023, Question:** February 14, 2023, Question: I do have one more question, for the references section, as we have just completed the references for both the Tech & Bulk paper RFP for Mohave, I am respectfully worried about exhausting our school references, is it acceptable to use references from New Mexico or from other public entities for this RFP?
- **September 15, 2023, Mohave Answer:** Yes, you may reach out to school districts outside of AZ.
- **September 21, 2023, Question:** I do have one more question, for the references section, as we have just completed the references for both the Tech & Bulk paper RFP for Mohave, I am respectfully worried about exhausting our school references, is it acceptable to use references from New Mexico or from other public entities for this RFP?
- **September 21, 2023, Mohave Answer:** The header identified information to be placed Tab 2b, 2d - As Noted below. Question 8 has the information placed after Tab 2e and Question 9 has the information placed after Tab 5c as noted.
- **September 21, 2023, Question:** Just a quick question for you.in the workbooks there are cells that read "replace the below text with". we have been replacing that cell with our answers so the prompt is no longer there. Is that ok? Or do we need to go back and change all of that. For instance the services and labor rates section. Can we replace the cell that reads "replace the text below with ..." or do we need to have any information regarding the installation and labor rates in the table below. We like to add a statement that reads something like "installation will not exceed XX% of product subtotal". Just trying to see if we put that in the top cell or if we need to have it in the table below.
- **September 21, 2023, Mohave Answer:** Replacing the text in the cell with your applicable information is acceptable. Mohave cautions the use of "Not To Exceed" or NTE pricing. NTE pricing does not allow

confirmation that the member has received contract pricing and would not be acceptable under an awarded contract. Provide a range or scale that would include how the charges would be calculated and apply, e.g., Installations \$XXXX - \$XXXX at XX% of product subtotal; \$XXX1 - \$XX,XXX at XX% of product subtotal.

- **September 21, 2023, 2023, Question:** Can we put hyperlinks in our proposal?
- **September 21, 2023, 2023, Mohave Answer:** No. Links to gain information outside of your proposal is not acceptable. Please provide the information in your response.
- **September 27, 2023, Question:** I have a few questions regarding the above-named bid. I am trying to log onto the opengov.com site but our account login is under a person who no longer works here.
- **September 27, 2023, Mohave Answer:** You will need to contact OpenGov for any changes to your account login.
- **September 27, 2023, Question:** If Manufacturer Y were to be added to another manufacture's contract would we forfeit the ability to hold it ourselves?
- **September 27, 2023, Mohave Answer:** We cannot make any predictions regarding the outcome of award or awards and the manufacturers awarded to one or multiple vendors.
- **September 27, 2023, Question:** Do you know when the next bid invitation will be for cafeteria, classroom, library, office furniture?
- **September 27, 2023, Mohave Answer:** RFP 23G-1005 is our only solicitation for facility furnishings, which includes cafeteria, classroom, library, and office furniture. We do not separate out those furniture categories for additional solicitation(s).
- **September 28, 2023, Question:** I want to clarify. Does this bid include AV products, like headphones?
- **September 28, 2023, Mohave Answer:** No, this bid is for facility furnishings and ancillary products only. Audio visual equipment is not requested.

There were no other answers provided to questions submitted past the RFP's published Deadline for Questions: 9/28/23.