



**Pre-qualification Conference Notes for
RFQ 24B-0425 - Job Order Contracting for Various Construction Trades**

April 10, 2024, 10:00 a.m. local Arizona time
Meeting held using Teams Meeting.

Michael R. Nentwig, CPPB called the meeting to order at 10:02 a.m.

Michael R. Nentwig, CPPB, introduced himself as the author of RFQ 24B-0425 and facilitated the meeting. Esther Hopkins, from Mohave, took the meeting notes. The meeting notes will be posted on Mohave's website within 24 hours after the meeting. The questions asked today will determine if an amendment will be issued for clarifications, corrections and/or additions. The final decision to issue an amendment rest with Mohave. If an amendment is issued, it will be emailed to the address provided in your OpenGov Procurement registration and posted under in "Addenda & Notices" for reference. **Note: An amendment will not be issued.**

There were 37 interested parties who called in.

Reminders:

- Mohave is requesting that all participants mute phones, while on the call.
- Any interested parties are welcome to the RFQ's opening. Contact the author of the solicitation to request opening information. In addition, the solicitation's sign-in and opening documents will be posted on our website within 24 hours of the due date.
- Thursday, April 18, 2024 is the last day for questions. Written emails are preferred.
- **Statements made during this pre-qualification conference are not amendments to the solicitation.**
- **Responses will not be submitted to the OpenGov Procurement website.**

Michael R. Nentwig, CPPB, provided an overview of the procedure for the conference and solicitation reminders.

- This Request for Qualifications is the first of a two-step procurement process. Contracts, if any, will be awarded in accordance with the subsequent Request for Proposal. Mohave will issue a Request for Proposal to a final list of responsive and responsible vendors determined to be the most qualified to perform the specified construction services. The final list shall include a maximum of twenty total firms. Mohave is estimating that no more than two specialty contracting divisions will be considered beyond general contracting. Of these possible twenty firms no more than five contracts will be awarded per division for multiple contracts for similar job order contracting construction services to separate persons.
- Mohave has not determined if Job Order Contracting (JOC) contracts will be awarded on a general contracting, specialty contracting, or combination basis. For purposes of this Request for Qualifications, specialty contracting divisions requested are Division 22 Plumbing and Division 23 Heating, Ventilation, and Air Conditioning.

- The Special and General Terms and Conditions in this solicitation include statutes and requirements identified by and found within current applicable Presidential Executive Order(s); the Code of Federal Regulations; decisions and requirements from the Offices of the Arizona Attorney General and Auditor General; the Arizona Administrative Code (School District Procurement Rules); the Arizona State Procurement Code; Uniform Commercial Code, risk management, and Mohave procedures. These statutes, requirements, rules, codes, and practices are what is required to ensure awarded contracts are compliant for our members use.

When considering taking any exceptions/deviations to the solicitation's terms and conditions, your firm must take into account that any exceptions or deviation will be evaluated for compliance to the statutes or requirements. Mohave cannot accept exceptions/deviations to statutes, requirements, rules, or codes, where it has been adopted into practice or law by the state or federal government. *Unacceptable exceptions/deviations may impact your response to the request for qualifications. Mohave shall be the sole judge on the acceptance of exceptions/deviations and Mohave's decision shall be final.*

- **To be considered, Statements of Qualifications shall be delivered to Mohave Educational Services Cooperative, Inc. (Attn: Contracts Dept.), 211 N 7th St, Kingman AZ 86401** in a sealed envelope or package with RFQ 24B-0425, offeror's name, mailing address, and Statement of Qualifications due date and time clearly indicated on the envelope or package. Statements of Qualifications must be in the actual possession of Mohave on, or prior to, the exact time and date indicated above.

Mohave's Kingman Office is not staffed on a daily basis and special delivery requirements have been established with all the major package carriers and a secured delivery box has been provided for the United States Postal Service (USPS) delivery. When shipping is completed provide Mohave, Email: mike@mesc.org, the carrier used and tracking number. If your Statement of Qualifications is to be hand delivered, contact Michael Nentwig at (928) 718-3204 or mike@mesc.org to arrange the delivery.

- Plan rooms are not authorized by Mohave to post our solicitations. Please note that plan rooms and other notification firms receive solicitation information from requests for public information made to Mohave. These firms do not have timely information and should not be relied upon for solicitation information or updates. Mohave is not responsible for misinformation or incorrect solicitation information provided by Plan Rooms.
- If your firm has received notification of this solicitation by means other than the original solicitation email notification from OpenGov, your firm will need to register as potential bidder with OpenGov at <https://secure.procurenow.com/portal/mesc>. By clicking "Subscriber" on the Mohave's OpenGov portal, your firm, will receive all future solicitation notices issued by Mohave.
- By clicking "Following" on the solicitation's OpenGov solicitation page, your firm will receive any amendments, notices, and responses to questions that may be issued before the due date and time of the solicitation's opening.
- **Roll Call**

Previously Submitted Questions and Answers:

- **Question:** Hello, the Pre Qualifications Conference is listed as non-mandatory on the RFQ 24B-0425 (Scope of Work Section 2 on page 7), but on the Open Gov website in the overview section (1.4 Timeline), it is listed as mandatory. Can you please clarify?
- **Mohave Answer:** The pre-qualification conference is not mandatory, disregard the indication on the OpenGov website section 1.4. Timeline.
- **Question:** Can both divisions 22 and 23 be included in a single response, or do they need to be submitted separately?
- **Mohave Answer:** Divisions 22 and 23 can be included in a single response for Specialty Contracting.
- **Question:** Can General Contractors apply, or are you only looking for Divisions 22 and 23?
- **Mohave Answer:** General Contractors are included and are encouraged to respond. General contractor are the primary in this two-step process along with the two specialty contracting divisions (22 and 23) requested.

- **Question:** On page 19 of the RFQ, section f. Company Personnel, bullet point three asks to "Provide detailed information for key personnel". On page 21 of the RFQ, section k. Contract Management Plan, bullet point two asks "What personnel will be used?". Are these two sections to be the same personnel?
- **Mohave Answer:** These are two separate sections, section f is asking for company information which includes information for key personnel in the company, section k asks what personnel will be used for contract management. Some employees could be included in both.
- **Question:** On Form 330 on the Architect-Engineer Qualifications form, page 2 under section 19. Relevant Projects, the area on the right states "(2) year completed". What does this mean?
- **Mohave Answer:** Please review the instruction 22 on page 2 of the Standard Form 330 Instructions.
- **Question:** On Form 330 on the Architect-Engineer Qualifications form, page 2 under section 19. Relevant Projects, the area on the right states "Professional Services". Is this only for architect or design services? If we are General Contractor, do we put General Contractor or do we put N/A?
- **Mohave Answer:** Please review the instruction 22 on page 2 of the Standard Form 330 Instructions.
- **Question:** In the OpenGov solicitation, there is a response submission required. In the response, it is asking to acknowledge the addenda and the questionnaire. Is it necessary to submit this response through OpenGov?
- **Mohave Answer:** A response is not required to the question included in the Vendor Questionnaire. The question indicated that the response to the RFQ will be completed per the directions found on Page 1 of the RFQ.

Questions and Answers from the pre-qualification:

- **Question:** Why is Form 330 being used in this solicitation?
- **Mohave Answer:** Per RFQ24B-0425 Statement of Qualification Submittal instructions page 20, *"While the title of this form is "Architect-Engineer Qualifications", the intent for the use of this form is to provide a uniform and easily reviewed response for the firm to complete in response to this Request for Qualifications. We are not looking for you to obtain the services of an architect and/or engineering firm to fill out this form. The form is to be used to review your qualifications, as applicable under our Request for Qualifications."*
- **Question:** What is the goal of the solicitation and how does that effect pricing?
- **Mohave Answer:** The primary goal of the solicitation is for General Contractors, and additionally for Division 22 Plumbing and Division 23 Heating, Ventilation, and Air Conditioning. This step of the process is for qualifications only. Pricing is not being considered at this step in the process and should not be submitted with your response.

There were no other questions, and the meeting was concluded at 10:23 a.m.

Attachment: Attendee List

4/10/24: EH/MN

Attendee List

Michael Nentwig, MESC
Esther Hopkins, MESC
Robert Carr, Pueblo Mechanical
Cienna Thomas, Pueblo Mechanical
Chuck Hint, Pueblo Mechanical
Michael Fornasiero, Caliente Construction
Kim Murphy, Chasse
Simona Fusciello, Chasse
Rachae Pisano, Chasse
Sydney Cyrus, Chasse
Mathew Wedding, Chasse
Jan Hopkins, Willmeng
Parrish Rowland, Willmeng
Tiffany Fisher, GCON
Hunter Paulus, HACI
Eric Torvie, HACI
Rick Carrasco, Comfort Systems
Collen Hale, Corporate Air Mechanical Services, Inc.
Kristie Brooks, Carrier
Jim Lynch, Carrier
Andre Balcazar, KYA Group
Krisyn Willett, KYA Group
Dylan Alewel, KYA Group
Gabe Smith, Kinney Construction
Caitlin Burd, Kinney Construction
Jack Metteer, TDIndustries
Roger Pinckney, TDIndustries
Erik Hatfield, Skyline Builders
Tyler Oldroyd, Tempe Mechanical
Bill Brannen, Sunstate Mechanical
Joey Gornik, Ironmark Building Co.
Jessica Rudd, Jim Brown and Sons
Richelle Kikuji, SDB
Zoe Berlinski-Byron, Sun Valley Builders
Marshall Kauffman, EMCOR Services Arizona
Rick Wagner, Midstate Mechanical
Lorenzo Chavez, Modular Solutions
Jessica Bateman, Rytan Construction
Chris Reed, RestorePro